REQUEST FOR PUBLIC RECORDS

Person Requesting: 

Representing: 

Street/Mailing Address: 

City, State, ZIP: 

Telephone: 

Email Address: 

Material Requested (Please be as clear and concise as possible.): 

Review Requested:  

Personally Inspect  Copy of Material  

Material provided via:  

Electronic Mail  Postal Service Mail  

Additional Instructions: 

Requestor's Signature:  Date:  

Mail To:  
Public Affairs  
Mississippi Institutions of Higher Learning  
3825 Ridgewood Road  
Jackson, MS 39211  

Note: Actual costs of gathering and reproducing requested materials will be the responsibility of the requesting agent.