

**Mississippi Institutions of Higher Learning
Office of Academic and Student Affairs**

Guidelines for Executing Board Policy 201.0507 Section E

201.0507 Section E: Off-Campus Conflicts

Whenever one institution desires or is requested to offer programs or courses in close proximity to another state university, such instruction may be offered providing an agreement is made with the closest institution. Any exceptions shall be mediated by the Institutional Executive Officers and reported to the Commissioner. If necessary, the Commissioner shall mediate any remaining conflicts and make recommendations as to a resolution to the Board as needed.

The guidelines were approved by the Council of Chief Academic Officers on February 18, 2009 and by the Council of Institutional Executive Officers on March 5, 2009 to specify procedures for executing Board policy *201.0507 Section E: Off-Campus Conflicts* and clarify close proximity.

1. When one IHL institution (**disseminating institution**) wishes to deliver courses or academic programs within a 50-mile radius around the main campus or a current campus/center location¹ of another IHL institution (**encroached institution**), the IEO at the disseminating institution must notify (in writing) the IEO at the encroached institution of that intent at least one full semester prior to the anticipated date of enrolling students, and copy the Commissioner and the Assistant Commissioner for Academic and Student Affairs (ACASA). Notification from the IEO at the disseminating institution is required, regardless of the course/program availability at the encroached institution.

¹ ASU	(Lorman, Natchez, Vicksburg)
DSU	(Cleveland, Clarksdale, and Greenville)
JSU	(Jackson)
MSU	(Starkville, Meridian, and Vicksburg)
MUW	(Columbus and Tupelo)
MVSU	(Itta Bena, Greenwood, and Greenville)
UM	(Oxford, Tupelo, Booneville, Southaven, Medical Center)
USM	(Hattiesburg, Gulf Park, Meridian, Stennis, Jackson County, Gulf Coast Research Lab)

2. The IEO at the encroached institution must respond (in writing) to the IEO at the disseminating institution (opposing or not opposing the intent) within 30 days of receiving the request from the disseminating institution and copy the Commissioner and ACASA.
3. If the IEO at the encroached institution does not oppose the intent of the disseminating institution, then the disseminating institution has satisfied Board policy 201.0507 E.

4. If the disseminating institution wishes to deliver courses/programs within close proximity of two institutions' campuses, the IEOs at both encroached institutions must agree, and copy the Commissioner and the ACASA.
5. Opposition by the encroached institution(s) to the disseminating institution delivering a course/program in close proximity to the encroached institution should be based on duplication or future plans of the encroached institution(s) to deliver said courses/programs.
6. If the encroached institution(s) plans to offer said courses/programs in the near future, the encroached institution must provide the IEO at the disseminating institution, the Commissioner, and the ACASA a reasonable timeline for implementation and adhere to deadlines set by those timelines.
7. Following written opposition from the IEO at the encroached institution(s), the IEO from the disseminating institution may request that the Commissioner mediate the conflict.
8. If mediation from the Commissioner is necessary to resolve the conflict, the Commissioner will inform the IEOs of his/her recommendation to resolve the conflict and report his/her recommendation to the Board as needed.
9. In the case of an intra-territorial conflict between two IHL institutions, the Commissioner will mediate the conflict, inform both IEOs of his/her recommendation, and make recommendations to resolve the conflict to the Board as needed.
10. After final approval, said procedures will be effective April 1, 2009.