## Appendix 17: Summary Deadlines for Academic Reports  
_(February 1, 2019 to December 1, 2019)_

<table>
<thead>
<tr>
<th>DUE DATE</th>
<th>REPORTS &amp; FORMS DUE</th>
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| February 1 | • Modifications to Existing Academic Program Proposals (appendix 9)  
• New Academic Unit Proposals (appendix 12)  
• Modifications to Existing Academic Unit Proposals (appendix 13) |
| March 1 | • Authorizations to Plan New Degree Programs, *Round 1* (appendix 7) |
| March 15 | • May Graduates *submit to OASA, not just to Commissioner’s Office* |
| June 3 | • Post Tenure Review Reporting Form (appendix 14)  
• Tenure Reporting Form (appendix 15) |
| June 14 | • August Graduates *submit to OASA, not just to Commissioner’s Office* |
| July 1 | • Modifications to Existing Academic Program Proposals (appendix 9)  
• Report of Intent to Offer an Existing Program by Distance Learning (appendix 10)  
• New Academic Unit Proposals (appendix 12) |
| July 15 | • Modifications to Existing Academic Unit Proposals (appendix 13)  
• Academic Productivity Review Proposals (appendix 5)  
• New Academic Program Audit Proposals (appendix 6) |
| August 1 | • Accreditation Reporting Form (appendix 3)  
• Authorizations to Plan New Degree Programs, *Round 2* (appendix 7)  
• Institutional Organizational Charts  
• Textbook Report (form will be sent prior to submission) |
| September 3 | • New Degree Program Proposals, *Round 1* (appendix 8)  
• Off-Campus Academic Programs Report (appendix 11) |
| October 1 | • Report of Intent to Offer an Existing Program by Distance Learning (appendix 10) |
| October 15 | • December Graduates *submit to OASA, not just to Commissioner’s Office* |
| December 2 | • New Degree Program Proposals, *Round 2* (appendix 8)  
• Intent to Officer New Certificate Program (appendix 16)  
• Report on Active Academic Programs under Stipulation (no form, report via letter) |