

Position Announcement

State Economist

The Mississippi Board of Trustees of the State Institutions of Higher Learning System Office seeks applications for the position of **State Economist** in the **Office of Economic Research and Planning**. This position reports directly to the **Commissioner of Higher Education** but will report administratively to the **Deputy Commissioner of Higher Education**. IHL is governed by a twelve-member Board of Trustees and consists of eight universities. The eight universities enroll over 80,000 students. The System office is located in Jackson, Mississippi.

Job Summary

Serves as the chief economist for the State of Mississippi. Incumbent directs the development of economic and demographic forecasts for the state and works directly with the Revenue Forecasting Committee, the Legislative Budget Office, the State Legislature and other agencies on matters concerning the state's economy. Incumbent formulates plans and directs the Office of Economic Research and Planning and the Bureau of Planning. This document does not create an employment contract, implied or otherwise, other than an "at will" employment relationship.

Essential Functions

A review of this description has excluded the marginal functions of this job which are incidental to the performance of fundamental job duties. All duties or requirements are essential job functions.

- Forecasts state's economic future and changes in economic conditions.
- Responsible for various economic and social studies for the state.
- Forecasts and monitors collections of state general fund revenues by working with the state's Revenue Forecasting Committee.
- Works directly with the state's legislature, the legislative budget office, and other agencies on matters concerning the state's economy and long-range strategic planning.
- Maintains public contact with legislative bodies, business firms, universities and other state and federal agencies.
- Communicates effectively through public speaking engagements and written reports with various public and private groups.
- Consults with various boards on promulgation and implementation of policies, objectives, programs, priorities, procedures and studies aimed at enhancing the economic development of the state.
- Adheres to IHL and department policies and regulations.
- Exercises independent judgment in establishing and enforcing rules, regulations and policies of the agency.
- Manages department budget and oversees personnel within the unit.
- Performs all other duties assigned by the Commissioner of Higher Education.

Competencies

Active Listening	Critical Thinking
Reading Comprehension	Speaking
Active Learning	

Education and Experience

Ph.D. in economics, agricultural economics or related field from an accredited four-year college or university OR master's with at least five years' experience in economic forecasting is required.

Other preferred experience/training:

- **Five (5) years of employment in government, private consulting or university faculty.**
- **Experience in applied research, statistics, report writing, state fiscal policy, computer programming and modeling.**

Working Environment

This job operates in a professional office environment. This role routinely uses standard office equipment. Applicant is also required to be able to perform assigned duties within a teleworking environment.

Physical requirements

While performing the duties of this job, the employee is regularly required to talk and hear. The employee is also required to use hands to finger or grasp objects, tools, or controls and reach with hands and arms. The employee must regularly lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision.

Position type and expected hours of work

This is a full-time position. Days and hours of work are Monday through Friday, 8:00 a.m. to 5 p.m.

Travel

Periodic travel for training, development, speaking engagements and meetings is expected.

Application Requirements

Completed applications should include a current résumé; and names, address, e-mail address, and phone numbers of three (3) professional references. Review of applications will begin immediately and will continue until the position is filled. Women and minorities are urged to apply. To apply for this position, submit an official [IHL Application for Employment](#), along with the documents noted above to the following address:

**Mississippi Institutions of Higher Learning
Office of Human Resources
3825 Ridgewood Road
Jackson, MS 39211**

Applications may also be emailed to: hr@mississippi.edu or faxed to 601.432.6129.

For more information regarding IHL, visit our web site at www.mississippi.edu/ihl.

The Board of Trustees of State Institutions of Higher Learning is an Equal Opportunity Employer.