Jackson State University
Presidential Search Process

- Board President names Board Search Committee (BSC) members and BSC chair.
- Board announces the search is underway.
- Search consultant (SC) is selected.
- The Commissioner and Board may consider the input of constituents regarding preferred characteristics of a new IEO.
- The Board may appoint a Search Advisory Committee (SAC).
- Position advertisement is placed and a general schedule for the search is developed.
- Position nominations and applications are received.
- The Commissioner and Board Search Committee review all candidate resumes.
- The Commissioner and the Board Search Committee Chair make recommendations to the Board Search Committee as to which candidates should be interviewed.
- The Board Search Committee determines which candidates will be interviewed.
- Background checks of all candidates to be interviewed in the first round are completed.
- First-round interviews of candidates are conducted.
- Reference contacts are made on the candidates as determined by the Board.
- The BSC makes recommendations to the board as to which candidates should be invited for second interviews.
- If deemed necessary by the board, second-round interviews, and any additional interviews, are conducted.
- The Board meets to hear candidate assessments from the Board Search Committee and the Commissioner.
- The Board votes to name the institution’s new Institutional Executive Officer or to delay, suspend, or extend the search.