



**MISSISSIPPI VALLEY
STATE UNIVERSITY**

POSITION DESCRIPTION

Title: President

The President of Mississippi Valley State University (MSVU) is the University's chief executive officer and reports to the Commissioner of Higher Education. He/she is expected to be a creative, energetic, and accomplished leader with vision and a record of successful professional accomplishments. The successful candidate should also be intellectually grounded, politically astute and have the ability to manage complex organizations.

Expectations:

The President is expected to be articulate, proficient in oral and written communication, have strong interpersonal skills, be confident and decisive, and possess a high degree of ethical integrity and character.

The President is responsible for sound and effective management of the University which include the following functions:

- ◆ working collaboratively with the Commissioner and the Institutions of Higher Learning (IHL) Board of Trustees to achieve the mission and goals of the University;
- ◆ implementing IHL Board of Trustees policies, decisions, rules, and regulations of the IHL Board;
- ◆ developing and implementing administrative and educational policies and procedures for the IHL Board of Trustees in keeping with the University's mission;
- ◆ demonstrating an understanding and appreciation of the values, heritage and mission of historically black colleges and universities, particularly rural HBCUs;
- ◆ working effectively with the private sector and local, state and federal government officials to maintain and increase financial support for the University;
- ◆ serving as the chief advocate for the University;
- ◆ serving as spokesperson for the University to all of its internal and external constituencies, the news media, and public;
- ◆ cultivating and communicating a shared vision of the University; sustaining and enhancing the institution's mission and overall operations while fostering and building upon the existing values, traditions, distinctiveness, and strengths of the University;
- ◆ increasing the public's confidence in the mission and goals of the University and their appreciation of the many contributions that the University makes to the Mississippi;

Delta, the State of Mississippi, the region, the nation and the world;

- ◆ providing overall leadership and direct supervision over the University's senior leadership team (vice presidents and other executive administrators);
- ◆ overseeing all appointments, dismissals, and promotions of staff (academic, exempt and non-exempt employees);
- ◆ overseeing the University budget and building a strong financial support system for the University while providing leadership in generating revenue and resources from public and private sources for advancing the mission of the institution;
- ◆ monitoring the University's financial management system, including the preparation and submission of a budget and external audit to the IHL Board of Trustees;
- ◆ monitoring the University's finances to maintain a sound and stable financial environment;
- ◆ raising funds for the annual fund, endowment and other purposes of the University;
- ◆ monitoring the institution's safety and security programs;
- ◆ providing leadership over the quality assurance review of existing academic programs and the development of additional high-quality academic programs;
- ◆ continuing to build the University through increasing the diversity, quality, and number of students, launching effective student retention programs, maintaining and achieving accreditation of all programs, expanding education programs, and increasing research initiatives;
- ◆ ensuring administrative, faculty, staff, student, and program excellence;
- ◆ facilitating the advancement and recognition of faculty and student scholarly activities;
- ◆ facilitating professional development opportunities for faculty and staff;
- ◆ ensuring the development, implementation and advancement of quality and responsive student-centered programs;
- ◆ building enrollment across all academic programs while maintaining the quality and diversity of the student body;
- ◆ working effectively with the alumni including the provision of support in developing programs which strengthen alumni relationships and increase participation in University activities;
- ◆ revising and implementing the university's Strategic Plan as a blueprint for long-term growth;

- ◆ revising and implementing the University's Master Plan to upgrade, expand, replace and build facilities and infrastructure;
- ◆ fostering a strong commitment to shared governance and participative leadership; and
- ◆ fostering the development and advancement of technology in addressing academic and administrative management matters.

Qualifications and Experience:

The successful candidate must have:

- ◆ an earned doctorate or appropriate terminal degree;
- ◆ a successful record of significant administrative leadership experience in corporate, government or higher education;
- ◆ a demonstrated understanding of business principles and practices and their application to management of a comprehensive university;
- ◆ successful experience in fundraising and acquisition of resources for advancing the mission of the university;
- ◆ successful experience in enrollment management;
- ◆ demonstrated visionary leadership skills;
- ◆ high energy and integrity;
- ◆ a commitment to student learning, growth and development;
- ◆ the intellectual, analytical and personal qualities for embracing and advancing existing and new University programs, expanding academic facilities, and building partnerships with business, government and philanthropic organizations;
- ◆ excellent interpersonal and communication skills;
- ◆ a strong commitment to advancing the use of technology;
- ◆ the ability to sustain and enhance the fiscal integrity of the University;
- ◆ the ability to create an environment that will attract, recruit, retain, and advance qualified and competent administrators, faculty and staff;
- ◆ the ability to work in a complex and dynamic environment; and
- ◆ an understanding of systems management for the purpose of implementing policies and procedures.