Project Inception

Board Approval (Form B, Form D, Board Agenda Item)
- Project Initiation
- Design Professional Selection

Staff Approval (Form A)
- SD’s
- DD’s
- CD’s
- Advertise/Bid
- Award Bid
- Waiver of DD’s
- Change Order (Form C)

Project Completion (Begin Warranty) Form E

Budget Over $1M? Yes

Using State Bond Money? Yes

Staff Notification of Initiation (Form A)

Budget Increase
New Budget over $1M? Yes

No

Approvals Not Required On:
- SD’s
- DD’s
- CD’s
- Advertise/Bid
- Award Bid
- Waiver of DD’s
- Change Order (Form C)

No

Staff Notification (Form A)

Project Completion (Begin Warranty) Form E

Other Items Requiring Board Approval
- Change in Design Professional
- Increase in Budget
- Change in Funding Source
- Change in Project Scope
- Removal from Inventory/Demolition
- Naming of Building
- Exterior Design for Major Projects
- Campus Master Plan
- Master Plan Update (every 5 years)
- Land Sale
- Real Property Purchase >$100K
- Leases/Easements/Timber Sales
- Private Funding of Auxiliary Facilities
- Legislative Funding Request

STOP! Notification Not Necessary