

Board Book

August 28, 2020

MISSISSIPPI BOARD OF TRUSTEES OF STATE
INSTITUTIONS OF HIGHER LEARNING

Board Meeting Outline

MISSISSIPPI BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING

**MEETINGS
SCHEDULE**

IHL Board Meeting | August 28, 2020, 12:00p | IHL Board Room

CALL TO ORDER

Trustee Ford Dye

REGULAR AGENDAS

FINANCE | Trustee Tom Duff

1. UM – Request for Approval to Amend a Contractual Services Agreement with Sodexo Operations. LLC3

OTHER BUSINESS

ADJOURNMENT

BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING
REGULAR AGENDA
FINANCE
August 28, 2020
Special Called Meeting

1. UNIVERSITY OF MISSISSIPPI – REQUEST TO AMEND A CONTRACTUAL SERVICES AGREEMENT WITH SODEXO OPERATIONS, LLC

Agenda Item Request: The University of Mississippi Department of Student Housing requests approval of Amendment #2 to the current contract with **Sodexo Operations, LLC**.

Contractor’s Legal Name: Sodexo Operations, LLC

History of Contract: The initial contract was approved by the IHL Board in January of 2014 for the period of March 1, 2014 – February 28, 2019. An amendment to extend the contract for an additional 5 years ending February 28, 2024, was approved at the November 2018 IHL Board meeting.

Specific Type of Contract: The agreement is for custodial services in the residence halls and apartments. This amendment specifically provides additional cleaning services to Brown Hall.

Purpose: The purpose of this amendment is to provide custodial services to the University of Mississippi Department of Student Housing residence hall being used to provide quarantine and isolation housing to students who are experiencing symptoms of COVID-19, who have been tested for COVID-19 (and are either awaiting results or received a positive result), or who otherwise need to self-quarantine due to an exposure to COVID-19.

Scope of Work: The contractor will provide all management, supervision, labor, materials, transportation, equipment, scheduling, and coordination required to provide enhanced cleaning services of the residence hall being used for dedicated COVID-19 isolation and quarantine housing.

Term of Contract: The term of the Amendment begins August 26, 2020 and ends February 28, 2024 or until isolation or quarantine housing is no longer needed.

Termination Options: The Amendment for cleaning of the Covid-19 isolation housing may be terminated at any time by either Party upon thirty (30) days’ prior written notice. The termination of the cleaning of the Covid-19 isolation housing shall not affect the other services or terms and conditions of the Agreement.

In addition to the foregoing, in the event an act or omission by either Party creates an imminent or anticipated risk to health or safety, either party may suspend the cleaning of

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Covid-19 isolation housing hereunder until such time as the risk to health or safety has been resolved. In such instance, the Party seeking to suspend the cleaning service shall promptly provide Notice to the other Party of the act or omission creating the risk and meet with the other Party in good faith to address the risk.

Contract Amount: The prorated fee for the initial semester ending December 31, 2020 is \$44,144.06 and subsequent semester (full five months) fees may be adjusted to reflect the increase in the annual Consumer Price Index upon signed agreement by UM as specified in the original Agreement. For illustrative purposes, UM has used a CPI of 2.5% for the following annual fees of the amendment.

Fall Semester 2020 calculation:

- $\$10,526.66/31 = \339.57 (daily amount)
- $\$339.57 * 6 \text{ days} = \$2,037.42$ (August Amount)
- $\$2,037.42 + (10,526.66 * 4) = \$44,144.06$

Spring Semester 2021 calculation:

- $\$10,526.66 * 5 \text{ full months} * 1.025 = \$53,949.13$

	Brown Hall
Fall Semester 2020	\$44,144.06
Spring Semester 2021	\$53,949.13
Fall Semester 2021	\$53,949.13
Spring Semester 2022	\$55,297.86
Fall Semester 2022	\$55,297.86
Spring Semester 2023	\$56,680.31
Fall Semester 2023	\$56,680.31
Total	\$375,998.66

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Funding Source for Contract: The amendment will be funded using Self-generated Student Housing revenues.

Contractor Selection Process: RFP 507 was first advertised August 30, 2013. RFP documents were sent to thirty-one companies. Ten companies attended the mandatory pre-proposal conference, with 5 of those companies submitting a proposal by the deadline of October 10, 2013. Based on our evaluation criteria, SODEXO received the highest total points and was awarded the contract following IHL Board approval.

Staff Recommendation: *Based on Board Policy 707.01, Land, Property, and Service Contracts, Board approval is required prior to execution of the contract for all other land, personal property, and service contracts that require an aggregate total expenditure of more than \$250,000.* Legal Staff has reviewed the proposed Agreement between the University of Mississippi and Sodexo Operations, LLC for compliance with applicable law and finds same to be acceptable. Board staff recommends approval of this item.