

# Board Book

July 31, 2020

MISSISSIPPI BOARD OF TRUSTEES OF STATE  
INSTITUTIONS OF HIGHER LEARNING

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# Board Meeting Outline

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MISSISSIPPI BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING

## MEETINGS SCHEDULE

IHL Board Meeting | July 31, 2020, 12:00p | IHL Board Room

## CALL TO ORDER

Trustee Ford Dye

## REGULAR AGENDAS

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### FINANCE | Trustee Tom Duff

1. MSU – Request for Approval of a License Agreement with Starkville Hotel Group I, LLC –  
Hampton Inn .....3
2. MSU – Request for Approval of a License Agreement with Starkville Hotel Group I, LLC –  
Comfort Suites .....4

## OTHER BUSINESS

## ADJOURNMENT

**BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING  
REGULAR AGENDA  
FINANCE  
July 31, 2020  
Special Called Meeting**

1. **MSU – REQUEST FOR APPROVAL OF A LICENSE AGREEMENT WITH STARKVILLE HOTEL GROUP I, LLC**

**Agenda Item Request:** Mississippi State University is requesting approval to enter into a License Agreement with **Starkville Hotel Group I, LLC** for the exclusive use of the Hampton Inn for the fall 2020 semester.

**Contractor’s Legal Name:** Starkville Hotel Group I, LLC

**History of Contract:** This is a new license agreement.

**Specific Type of Contract:** Hotel license agreement

**Purpose:** The purpose of this contract is to exclusively reserve the Hampton Inn for the fall 2020 semester. The University will use the hotel to house on campus residents who need to quarantine due to symptoms of, a close exposure to, or are positive for COVID-19.

**Scope of Work:** The University will have the exclusive possession of the hotel premises. The University will be responsible for all hotel staffing including janitorial service. The University will also be responsible for any minor maintenance that the University’s 24 hour on call staff can handle. The hotel will be responsible for all other maintenance.

**Term of Contract:** August 8, 2020 – December 11, 2020

**Termination Options:** The University may terminate this Agreement upon 45 days written notice, or the University may terminate this contract and the contract with Starkville Hotel Group II, LLC upon 60 days written notice.

**Contract Amount:** \$586,250

**Funding Source for Contract:** General funds

**Contractor Selection Process:** The University issued an invitation to all area hotels to respond with terms and conditions for the University to reserve rooms for the fall semester. The Hampton Inn and the Comfort Inn were the only two hotels that responded with the option for leasing the entire hotel.

**Staff Recommendation:** Based on Board Policy 707.01, *Land, Property, and Service Contracts*, Board approval is required prior to execution of the contract for all other land, personal property, and service contracts that require an aggregate total expenditure of more than \$250,000. Legal Staff has reviewed the proposed Agreement between Mississippi State University and Starkville Hotel Group I, LLC for

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**compliance with applicable law and finds same to be acceptable. Board staff recommends approval of this item.**

2. **MSU – REQUEST FOR APPROVAL OF A LICENSE AGREEMENT WITH STARKVILLE HOTEL GROUP II, LLC**

**Agenda Item Request:** Mississippi State University is requesting approval to enter into a License Agreement with Starkville Hotel Group II, LLC for the exclusive use of the Comfort Suites for the fall 2020 semester.

**Contractor’s Legal Name:** Starkville Hotel Group II, LLC

**History of Contract:** This is a new license agreement.

**Specific Type of Contract:** Hotel license agreement

**Purpose:** The purpose of this contract is to exclusively reserve the Comfort Suites for the fall 2020 semester. The University will use the hotel to house on campus residents who need to quarantine due to symptoms of, a close exposure to, or are positive for COVID-19.

**Scope of Work:** The University will have the exclusive possession of the hotel premises. The University will be responsible for all hotel staffing including janitorial service. The University will also be responsible for any minor maintenance that the University’s 24 hour on call staff can handle. The hotel will be responsible for all other maintenance.

**Term of Contract:** August 8, 2020 – December 11, 2020

**Termination Options:** The University may terminate this Agreement upon 45 days written notice, or the University may terminate this contract and the contract with Starkville Hotel Group II, LLC upon 60 days written notice.

**Contract Amount:** \$665,000

**Funding Source for Contract:** General funds

**Contractor Selection Process:** The University issued an invitation to all area hotels to respond with terms and conditions for the University to reserve rooms for the fall semester. The Hampton Inn and the Comfort Inn were the only two hotels that responded with the option for leasing the entire hotel.

**Staff Recommendation:** *Based on Board Policy 707.01, Land, Property, and Service Contracts, Board approval is required prior to execution of the contract for all other*

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*land, personal property, and service contracts that require an aggregate total expenditure of more than \$250,000.* Legal Staff has reviewed the proposed Agreement between Mississippi State University and Starkville Hotel Group II, LLC for compliance with applicable law and finds same to be acceptable. Board staff recommends approval of this item.