MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
February 21, 2008

BE IT REMEMBERED, That the Board of Trustees of State Institutions of Higher Learning of the State of Mississippi met in a regular session at the Board Office in Jackson, Mississippi, at 8:30 a.m., and pursuant to notice in writing mailed by certified letter with return receipt requested on November 27, 2007, to each and every member of said Board, said date being at least five days prior to this February 21, 2008 meeting. At the above-named place there were present the following members to wit: Mr. H. Ed Blakeslee, Mr. Thomas W. Colbert, Dr. Stacy Davidson, Mr. Roy Estess, Dr. D. E. Magee, Jr., Dr. Bettye Henderson Neely, Ms. Virginia Shanteau Newton, Mr. Bob Owens, Mr. Aubrey B. Patterson, Ms. Robin J. Robinson, Mr. Scott Ross and Ms. Amy Whitten. The meeting was called to order by Ms. Amy Whitten, Vice President, and opened with prayer by Dr. D. E. Magee.

APPROVAL OF THE MINUTES

On motion by Ms. Robinson, seconded by Dr. Neely, with Mr. Colbert, Dr. Davidson and Mr. Ross absent and not voting, it was

RESOLVED, That the Minutes of the Board meeting held on January 17, 2008, stand approved as amended.

RECOGNITION

The Board received a generous grant from AT&T to build a comprehensive scholarship search tool as part of its new statewide college access website. The search tool will allow users to search for all types of educational funding sources, including state, federal, institutional, and private aid, available to them at Mississippi’s community and junior colleges, private institutions, and public universities. Mr. Mayo Flynt, President of AT&T Mississippi; along with Lisa Hathorn, AT&T Director of Public Affairs; and Scott Cook, AT&T Account Manager, presented the $57,500 check to Vice President of the Board Trustee Amy Whitten and Commissioner of Higher Education Dr. Thomas C. Meredith.

2008 BLACK HISTORY MONTH RECOGNITION

Dr. D. E. Magee, Chair of the Black History Month Committee, noted that each year the Board recognizes one individual from each public institution of higher learning who has contributed significantly to the positive advancement of diversity on his/her campus and in the community.

Dr. Magee thanked the members of the committee, Dr. Neely, Ms. Newton, Mr. Owens, and Ms. Whitten for their help. He thanked Ms. Clotee Lewis, IHL Coordinator of Public Affairs, who has coordinated the efforts of this committee for at least the past eight years. He also thanked Ms. Pearl Pennington, IHL Director of Student Affairs, who also served on the committee.

Dr. Magee congratulated all of the nominees and presented them with a Certificate of Recognition for their outstanding vision, dedication, as well as serving as role models and strong advocates for the advancement of diversity at their respective universities and in the surrounding communities. The nominees were as follows:
Dr. Magee announced that the Black History Month Educator is Dr. Sheila Davis, Professor of Nursing and Assistant Dean for Doctoral Studies, School of Nursing at the University of Mississippi Medical Center. Ms. Ora Catherine Reed, renowned pianist, singer and cultural ambassador for Mississippi was recognized as the special honoree for community service. Dr. Davis and Ms. Reed were each presented with a plaque commemorating this award.

PRESENTATION

Dr. Alice Clark, Vice Chancellor for Research and Sponsored Programs, FAP Barnard Distinguished Professor and Research Professor in the Research Institute of Pharmaceutical Sciences at The University of Mississippi, gave a presentation concerning economic development. Mr. Estess, chair of the Economic Development and Research Committee, thanked Dr. Clark for her informative presentation. Mr. Estess then noted that another presentation concerning economic development will be given to the Board at its next meeting.

BY CONSENSUS, THE BOARD MOVED THE CONSENT AGENDA TO THE END OF THE MEETING.

EDUCATIONAL POLICIES & PROGRAMS COMMITTEE REPORT
Wednesday, February 20, 2008

The Committee was brought to order by Chairman Bettye Neely. The following agenda items were discussed/voted upon:

1. On motion by Dr. Neely, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #1 on the Educational Policies & Programs Agenda along with the amendment to Policy 301.0801 Duties to the Institutional Executive Officer subsection E. The amendment deletes the words “or employees making a salary of $75,000 or more” in order that personnel hires brought before the Board be based upon position rather than salary.
Dr. Lynn House, IHL Assistant Commissioner for Academic and Student Affairs, thanked the Chief Academic Officers, the subcommittee of the Chief Academic Officers, and Dr. Dennis Watts, former IHL Director of Academic Affairs, for their work on these academic policies.

2. On motion by Dr. Neely, seconded by Ms. Robinson, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #2 on the Educational Policies & Programs Agenda.

3. On motion by Dr. Neely, seconded by Ms. Robinson, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #3 on the Educational Policies & Programs Agenda.

4. On motion by Dr. Neely, seconded by Ms. Newton, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #4 on the Educational Policies & Programs Agenda.

The Committee members present were: Dr. Bettye Neely (Chair), Mr. Ed Blakeslee, Dr. D. E. Magee, Ms. Virginia Shanteau Newton, and Ms. Robin Robinson. Other Board members present were: Dr. Stacy Davidson, Mr. Roy Estess, Mr. Bob Owens, Mr. Aubrey Patterson, and Ms. Amy Whitten.

**EDUCATIONAL POLICIES & PROGRAMS AGENDA**

Thursday, February 21, 2008

Presented by Dr. Bettye Neely, Chair

**AGENDA ITEM #1 WAS APPROVED AS SHOWN BELOW.** On motion by Dr. Neely, seconded by Ms. Robinson, with Dr. Davidson absent and not voting, it was

**RESOLVED.** That the Board hereby approved agenda item #2 as submitted on the following Educational Policies & Programs Agenda. Agenda item #3 was approved on a separate motion by Dr. Neely, seconded by Mr. Patterson, with Dr. Davidson absent and not voting. Agenda item #4 was approved on a separate motion by Dr. Neely, seconded by Ms. Newton, with Dr. Davidson absent and not voting.

1. **System Administration** - On motion by Dr. Neely, seconded by Dr. Magee, with Dr. Davidson absent and not voting, the Board approved for first reading the proposed amendments and additions to various sections of the *Board Policies and Bylaws*, as amended by the Educational Policies & Programs Committee at its meeting yesterday and with the understanding that certain other revisions may be made and presented for final reading at the March Board meeting. The Board also approved the submission of the proposed revisions to policy 301.0804 Records to the Secretary of State’s Office as mandated by the Administrative Procedures Act. (See Exhibit 1.)

2. **System Administration** - Approved the modification of existing academic programs, as follows:
   a. *Delta State University* requests permission to delete the Bachelor of Science in General Studies in History degree program (CIP 54.0101) as the program is no longer being offered.
   b. *The University of Mississippi* requests permission to rename the Doctor of Philosophy in Music Education degree program (CIP 13.1312) to the Doctor of Philosophy in Music degree program (CIP 13.1312) in order to better express the research emphasis of the present program.
c. The University of Mississippi Medical Center requests permission to delete the Bachelor of Science in Occupational Therapy degree program (CIP 51.2306) as the master’s degree is the commonly accepted degree. A master of occupational therapy was established on July 18, 2002.

d. The University of Mississippi Medical Center requests permission to delete the Master of Physical Therapy degree program (CIP 51.2308) as the doctor of physical therapy degree is the commonly accepted degree. A doctor of physical therapy degree was established on August 12, 2004.

3. System Administration - Approved the request for The University of Mississippi to create a new academic unit, the School of Journalism. It will be housed in the newly renovated Farley Hall which is also home to the Overby Center for Southern Journalism and Politics. The school will focus on the future of journalism and communications with an emphasis on technology and its impact on society, a unique approach to journalism education among the nation's institutions of higher learning. As the department of journalism has existed for some seventy years within the College of Liberal Arts, the reorganization will be funded through reallocation of resources with any additional costs being funded through revenues received from a $5.3 million dollar gift from Ed and Becky Meek.

4. System Administration - Approved the request to change the Addendum to Memorandum of Agreement for Participants in the Southern Regional Education Board State Doctoral Scholars Program which provides flexibility for scholars to fulfill their service obligation to the state. A copy of the document is included in the February 21, 2008 Board Working File.

5. System Administration (Information item.) - Institutes and Centers.
   a. Jackson State University has established the Center for University-Based Development. This limited scope and outreach center will facilitate development partnerships aimed at revitalizing the neighborhoods adjacent to the university campus, while providing service learning experiences for students and research opportunities for faculty and students. Housed in the Office of the President, the Center is funded through university and extramural resources.
   b. The University of Mississippi has renamed the Center for Health Promotion and Health Behavior to the Center for Health Behavior Research within the School of Applied Sciences. This change helps delineate the differences between this limited scope and outreach center (focused on conducting research in health behavior) and the Office of Health Promotion within the Department of Health Services (charged with educating the university community about a wide range of health issues, including the use, misuse and abuse of alcohol).

6. System Administration (Information item.) - The 21st Annual Higher Education Appreciation Day, Working for Academic Excellence (HEADWAE) program was held on Tuesday, February 19, 2008, in Jackson. Chaired by Lieutenant Governor Phil Bryant, HEADWAE is an annual program of the state legislature that honors faculty and students for academic excellence in Mississippi’s public and private colleges and universities. The program is funded by corporate sponsors. HEADWAE faculty and student honorees for 2008 are as follows:
INSTITUTION | FACULTY HONOREE | STUDENT HONOREE
---|---|---
Alcorn State University | Pamela T. Felder | Antonio Cooper, Jr.
Delta State University | Shelby B. Polk | Deborah Katherine Brick
Jackson State University | Carrine Harris Bishop | Thomas LeRoy Wallace
Mississippi State University | Rayford B. Vaughn | Jeremy Lamar Johnson
Mississippi University for Women | William Glynn Biddy | Bolanle Atinuke Bukoye
Mississippi Valley State University | Ademola Moses Omishakin | Andrea Nicole Haywood
University of Mississippi | David E. Willson | Lee Andrew Taggart
University of Mississippi Medical Center | Lisa Arender Haynie | Lynn Marie Jackson
University of Southern Mississippi | Frank R. Moore | Hilliary Layne Walters

7. **Other Business** - Dr. Neely thanked Dr. Lynn House, IHL Assistant Commissioner for Academic and Student Affairs, and her staff for their outstanding work.

**BUDGET, FINANCE & AUDIT COMMITTEE REPORT**
Wednesday, February 20, 2008

The Committee was brought to order by Chairman Aubrey Patterson. The following items were discussed/voted upon:

1. On motion by Mr. Patterson, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #1 on the Budget, Finance & Audit Agenda. It was noted that the legal documents have not been reviewed by the Attorney General’s Office.

2. On motion by Mr. Patterson, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda items #2a - #2d on the Budget, Finance & Audit Agenda.

3. On motion by Mr. Patterson, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda items #2e and #2f on the Budget, Finance & Audit Agenda.

4. On motion by Mr. Patterson, seconded by Mr. Estess, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #2g on the Budget, Finance & Audit Agenda.

5. On motion by Mr. Patterson, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #2h on the Budget, Finance & Audit Agenda.

6. On motion by Mr. Patterson, seconded by Mr. Blakeslee, and unanimously passed by those present, the Committee recommended that the Board approve agenda item #3 on the Budget, Finance & Audit Agenda.
MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
February 21, 2008

The Committee members present were: Mr. Aubrey Patterson (Chair), Mr. Ed Blakeslee, Mr. Roy Estess, Mr. Bob Owens, and Mr. Scott Ross. Other Board members present were: Dr. Stacy Davidson, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Ms. Robin Robinson, and Ms. Amy Whitten.

BUDGET, FINANCE & AUDIT AGENDA
Thursday, February 21, 2008
Presented by Mr. Aubrey Patterson, Chair

AGENDA ITEM #1 WAS APPROVED AS SHOWN BELOW. On motion by Mr. Patterson, seconded by Ms. Robinson, with Dr. Davidson absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #2a - #2d as submitted on the following Budget, Finance & Audit Agenda. Agenda items #2e - #2f were approved on a separate motion by Mr. Patterson, seconded by Ms. Robinson, with Dr. Davidson absent and not voting. Agenda items #2g and #2h were approved on a separate motion by Mr. Patterson, seconded by Ms. Robinson, with Dr. Davidson absent and not voting. Agenda item #3 was approved on a separate motion by Mr. Patterson, seconded by Ms. Robinson, with Dr. Davidson absent and not voting.

1. JSU - A Resolution authorizing Jackson State University’s Educational Building Corporation (the "JSU/EBC") to convert its Revenue Bonds, Series 2004-B for Campus Facilities Projects from the current Auction Rate Securities Interest Rate Period to a Long-Term Interest Rate Period. Auction Rate Securities (ARS) are long term, variable rate bonds tied to short term interest rates. ARS have a long term nominal maturity with interest rates reset through a modified Dutch auction, at predetermined short term intervals (in this case 7 days). The Series 2004-B Bonds were issued in the original principal amount of $25,925,000 pursuant to a Trust Indenture, dated as of June 1, 2004, between JSU/EBC and The Bank of New York Trust Company, N.A., (the "Trustee"), as supplemented and amended by a First Supplemental Indenture, dated as of July 1, 2006, between JSU/EBC and the Trustee (collectively, the "Indenture"). The Series 2004-B Bonds are currently outstanding in the principal amount of $24,875,000. A principal payment in the amount of $550,000 is due on the Series 2004-B Bonds on March 1, 2008. JSU/EBC desires to exercise its option under the Indenture to convert the Series 2004-B Bonds from the ARS Interest Rate Period to a Long-Term Interest Rate Period. Due to current market conditions, auction rate securities such as the Series 2004-B Bonds are trading at unusually high interest rates. By Board approval converting the Series 2004-B Bonds to a Long-Term Interest Rate Period of approximately three years with a mandatory put at the end of the period, JSU/EBC will be able to achieve a significant interest rate reduction with respect to the Series 2004-B Bonds. The Series 2004-B Bonds will bear interest at fixed interest rates during such Long-Term Interest Rate Period. JSU/EBC desires to expedite the process of converting the Series 2004-B Bonds by having the Board approve the conversion. Pursuant to the Indenture, the holders of the Series 2004-B Bonds must be given at least thirty (30) days notice of a conversion. JSU/EBC proposes to instruct the Trustee to give the required notice of conversion to the bondholders as soon as possible following approval of the conversion by the Board and by the Board of Directors of JSU/EBC.
On motion by Mr. Patterson, seconded by Ms. Robinson, with Dr. Davidson absent and not voting, the Board approved agenda item #1 above and all of the necessary documents pending the appropriate review and approval by the Attorney General’s Office. Notice of final approval of these documents will be given to bond counsel.

2. **UMMC** - Approved the following contracts which have been reviewed and approved by the Attorney General’s Office. A copy of each contract is included in the *February 21, 2008 Board Working File.*
   a. An eighteen-month consulting service contract with Computer Science Corporation (CSC) Consulting, Inc. The contract is to manage all aspects of the revenue cycle for hospital services from inception such as patient scheduling to completion including billing, collection and after-care. The dates of the contract are April 1, 2008 - September 30, 2009. The total contract amount is not to exceed $3,587,065.
   b. A five-month consulting service contract CSC Consulting, Inc. The contract is to provide leadership and operational support to the Inpatient Surgery Center and Sterile Processing Department. The overall objectives of this contract were outlined in the master plan for margin improvement approved by the IHL Board on March 14, 2007. The dates of the contract are February 20, 2008 - June 30, 2008. The total contract amount is $517,300.
   c. Amend a consulting contract with CSC Consulting, Inc. A contract between UMMC and CSC Consulting, Inc. to achieve an overall supply chain financial improvement was approved by the IHL Board on June 20, 2007. The original contract period was July 1, 2007 - September 30, 2008 and the total contract amount was $3,144,200. The purpose of this amendment is to allocate additional funds in the amount of $220,400 to expand the statement of work for the project manager’s fee. This component of the project is scheduled to be completed by June 30, 2008. The overall contract amount will not exceed $3,364,600.
   d. Amend a consulting contract with CSC Consulting, Inc. A contract between UMMC and CSC Consulting, Inc. to implement Perioperative and Central Services Clinical Redesign Initiatives was approved by the IHL Board on July 9, 2007. The original contract period was July 19, 2007-January 18, 2008, and the contract amount was $662,791. The purpose of this amendment is to extend the contract period through March 1, 2008 at no additional cost.
   e. A three-year lease with Select Specialty Hospital-Jackson, Inc. The contract is to lease a total of 12,415 square feet to relocate the Sleep Lab. The contract period is March 1, 2008 - February 28, 2011. The annual rent is $333,343. UMMC will be responsible for operating and utility costs not to exceed $210,000 annually. The total annual contract amount is $543,343.
   f. A three-year lease with Select Specialty Hospital-Jackson, Inc. The contract is to lease a total of 9,403 square feet to relocate the outpatient Gastro-Intestinal/Endoscopy Outpatient Clinic. The contract period is March 1, 2008-February 28, 2011. The annual rent is $329,387. UMMC will be responsible for operating and utility costs not to exceed $159,000 annually. The total annual contract amount is $488,387.
   g. A three-year service contract with Laboratory Corporation (LabCorp) of America. The contract is to provide testing and consultant services for matching outside patients to potential transplant donors. The dates of the contract are March 1, 2008 - February 28, 2011, and the contract total is not to exceed $750,000.
   h. Amendment to the Nursing and Allied Health Staffing contract. The amendment will allocate additional funds in the amount of $7,500,000 bringing the overall total to $17,100,000 for the same contract period. A contract with ShareStaff, LLC for the provision of supplemental
personnel for the University Hospitals and Clinics was originally approved by the IHL Board on June 14, 2006. An escalation of the annual fiscal year allocation was approved by the IHL Board on March 14, 2007. The period of the original contract was July 1, 2006 - June 30, 2009 and the original total for the contract period was not to exceed $9,600,000.

3. **System Administration** - Approved the request to escalate the FY2008 budget of the Mississippi Office of Student Financial Aid from $30,486,726 to $31,988,381. The additional funds will come from the increase in IHL’s Financial Aid collections. The request is to cover any shortfalls in the spring 2008 scholarship/loan programs.

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**REAL ESTATE & FACILITIES COMMITTEE REPORT**  
Wednesday, February 20, 2008

The Committee was brought to order by Chairman Scott Ross. The following items were discussed/voted upon:

1. On motion by Mr. Ross, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Committee recommended that the Board approve agenda items #1 - #11 on the Real Estate & Facilities Agenda.
2. On motion by Mr. Ross, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Committee recommended that the Board approve agenda item #12 on the Real Estate & Facilities Agenda.
3. On motion by Mr. Ross, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Committee recommended that the Board approve agenda item #14 on the Real Estate & Facilities Agenda.
4. On motion by Mr. Ross, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Committee recommended that the Board approve agenda item #16 on the Real Estate & Facilities Agenda.
On motion by Mr. Ross, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Committee recommended that the Board approve agenda items #13 and #15 on the Real Estate & Facilities Agenda.

The Committee members present were: Mr. Scott Ross (Chair), Mr. Ed Blakeslee, Mr. Roy Estess, and Ms. Robin Robinson. Committee member Thomas Colbert was absent. Other Board members present were: Dr. Stacy Davidson, Dr. D. E. Magee, Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Bob Owens, Mr. Aubrey Patterson, and Ms. Amy Whitten.

REAL ESTATE & FACILITIES AGENDA
Thursday, February 21, 2008
Presented by Mr. Scott Ross, Chair

On motion by Mr. Ross, seconded by Ms. Robinson, with Dr. Davidson absent and not voting, it was

RESOLVED, That the Board hereby approved agenda items #1 - #11 as submitted on the following Real Estate & Facilities Agenda. Agenda item #12 was approved on a separate motion by Mr. Ross, seconded by Ms. Robinson, with Dr. Davidson absent and not voting. Agenda item #13 was approved on a separate motion by Mr. Ross, seconded by Ms. Robinson, with Dr. Davidson absent and not voting. Agenda item #14 was approved on a separate motion by Mr. Ross, seconded by Mr. Colbert, with Dr. Davidson absent and not voting. Agenda item #15 was approved on a separate motion by Mr. Ross, seconded by Ms. Robinson, with Dr. Davidson absent and not voting. Agenda item #16 was approved on a separate motion by Mr. Ross, seconded by Mr. Colbert, with Dr. Davidson absent and not voting.

1. **DSU** – Approved the initiation of **GS 102-220, Cafeteria Infrastructure Renovation**, and the appointment of Atherton Engineering as project professionals. The university recently discovered a number of line breaks in the plumbing and gas lines beneath the university’s Young Mauldin Cafeteria. The leaks had created a potentially hazardous condition beneath the cafeteria. The project is estimated to cost $300,000. The university is requesting funding from the 2007 IHL Discretionary Fund as authorized by HB 246, Laws of 2007.

2. **MSU** – Approved the initiation of **IHL 205-234, MSU Research & Technology Park Road**, and the appointment of Neel-Schaffer, Inc. of Columbus, MS as project professionals to construct a new entrance road from Highway 182 East to the existing research park. The Mississippi Department of Transportation recommended Neel Schaffer, Inc. as the professionals for this project. The project budget is $2,460,000. Funds are provided through the Mississippi Department of Transportation.
3. **MSU** – Approved the initiation of **IHL 205-237, Parking Lot South**, and the appointment of Peter Rook, P.E. as project professional. The parking lot will be located south of the new Agricultural and Biological Engineering Building. The project will construct a 233 car parking lot with access road, lighting and landscaping. The project budget is $800,000. Funds are available from self-generated sources.

4. **MVSU** – Approved the appointment of Pryor and Morrow Architects/Planners as project professionals for **GS 106-184, Business Education Building**, and the request to change the name of GS 106-184 from Business Education Building F&E to Repair and Renovation for Campus Facilities. The project scope will be determined by the university, IHL and the Bureau of Buildings, Grounds and Real Property Management. The project budget is $1,190,000. Funds are available from HB 1634, Laws of 2006.

5. **MVSU** – Approved the initiation of **GS 106-210, Science & Technology Building**, and the appointment of Foil Wyatt Architects/Planners as project professionals to furnish and equip the new Science and Technology Building. The project scope will be determined by the university, IHL and the Bureau of Buildings, Grounds and Real Property Management. The project budget is $1,000,000. Funds are available from HB 246, Laws of 2007.

6. **MVSU** – Approved the initiation of **GS 106-211, J.H. White Library Building**, and the appointment of Duvall Decker Architects/Planners as project professionals to furnish and equip the J.H. White Library Building. The project scope and budget will be determined based upon funding availability as approved by the university, IHL and the Bureau of Building, Grounds and Real Property Management. The project budget is $1,000,000. Funds are available from HB 246, Laws of 2007.

7. **MVSU** – Approved the initiation of a project to re-roof College Hall I, the appointment of Pryor and Morrow Architects/Planners as project professionals, the transfer of funds in the amount of $59,034.66 (SB 2988, Laws of 2003) from GS 106-196, Re-Roof Magnolia and Leflore Residence Halls, and the transfer of funds in the amount of $107,818.99 (SB 2988, Laws of 2003) from GS 106-190, 2003 R&R, for a total transfer of $166,853.60. Additional project funds in the amount of $500,000 will be made available from self-generated sources. The total project budget is $666,853.60. Funds are available from SB 2988, Laws of 2003; SB 2988, Laws of 2003; and university self-generated sources.

8. **UM** – Approved the initiation of **IHL 207-308, Hot Water Loop Expansion**. The university plans to utilize external assistance for installation (RFP) and internal resources for materials. The project budget is $550,000. Funds are available from self-generated sources.

9. **UMMC** – Approved the appointment of Dale/Morris Architects as project professionals for **GS 109-195, Adult Emergency Renovations-2007**. The project budget is $5,300,000. Funds are available from HB 246, Laws of 2007.

10. **UMMC** – Approved the initiation of **IHL 209-508, R019 CT Scanner Renovations**, and the appointment of Simmons Associates/AIA, Ridgeland, MS as project professionals to renovate the existing suite layout, finishes, and utilities to accommodate the new CT scanner. The project budget is $310,000. Funds are available from self-generated sources.
11. **USM** – Approved the initiation of **IHL 208-284, Textbook Center Renovation**, and the appointment of Landry & Lewis Architects of Hattiesburg, MS as project professionals for the renovation of the old Textbook Center for use as an academic space. Funding is available in the amount of $35,000 for the initial programming and design effort from self-generated sources.

12. **UM** – Approved an increase in the budget for **GS 107-286, Coulter Hall Phase 1A**, from $3,000,000 to $4,308,338 for an increase of $1,308,338. This increase is needed due to the discovery of serious safety issues associated with the air handling system after the project architects embarked on the design of the project. The university proposes funding this phase by using the $3,000,000 previously allotted to the project through the Bureau of Buildings, Grounds and Real Property Management; HB 1634, Laws of 2006; and adding self generated university funds in the amount of $1,308,338.

13. **JSU** – Approved the revision of Priority #4 on the Board approved 2008 Facilities Needs Requests which is JSU’s funding of Land Acquisition at $4,000,000. The revision will reflect the following:
   a. Reduce the amount requested for Land Acquisition from $4,000,000 to $2,000,000.
   b. Add a request for additional funding for Johnson/Dansby Replacement (GS 103-219), at $2,000,000.

   Note: The total request for the two items above remains the same amount as JSU’s current request of $4,000,000 for Land Acquisition.

14. **USM** – Approved the execution of the Development Agreement of the University of Southern Mississippi Research Foundation to allow the development of a research and development park. The park is proposed to be situated on approximately 500 acres formerly used as the University Golf Course. Also approved the execution of a quitclaim deed from the Board to the university. A copy of each document is included in the bound *February 21, 2008 Board Working File*.

15. **UM** – Approved the revision of Priority #11 on the Board approved 2008 Facilities Needs Requests, as follows:
   a. Substitute additional funding for Coulter Hall Renovation (GS 107-286) for Scruggs Music Hall Renovation at $3,500,000. Note: The amount of the request has not changed.
   b. Substitute the pre-planning of Emergency Services for the pre-planning of Peabody Hall at $500,000. Note: The amount of the request has not changed. The pre-planning of Peabody Hall is currently listed as one of three pre-planning projects on the Board approved Facilities Needs Requests.

16. **UM** – Approved the exterior design for **IHL 207-294, Residential Colleges**. A copy of the rendering for this project is included in the bound *February 21, 2008 Board Working File*. The project budget is $46,500,000 from self-generated funds.

17. **System Administration (Information item.)** - The Board received the Real Estate & Facilities items that were approved by the Board staff subsequent to the January 17, 2008 Board meeting in accordance with Board Policy 904 Board Approval. *See Exhibit 2.*
MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
February 21, 2008

GOVERNANCE COMMITTEE REPORT
Wednesday, February 20, 2008

The Committee was brought to order by Dr. D. E. Magee, Chair, and immediately entered into an executive session.

On motion by Dr. Magee, and unanimously passed by those present, the Committee voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Whitten, seconded by Dr. Neely, and unanimously passed by those present, the Committee **voted to go into Executive Session** for the reason reported to the public and stated in these minutes, as follows:

Discussion of an investigation done by PEER into the oversight of university foundations.

**During Executive Session, the following matter was discussed:**

The committee discussed the public body investigation. **No action was taken.**

**On motion by Ms. Newton, seconded by Dr. Neely, and unanimously passed by those present, the Committee voted to return to Open Session.**

In Open Session, the Committee discussed various proposed changes to Board Policy 301.0806 University Foundation/Affiliated Entity Activities. On motion by Dr. Magee, seconded by Ms. Whitten, and unanimously passed by those present, the Committee recommended that the Board pull the Governance Agenda item pertaining to the proposed changes to Board Policy 301.0806 University Foundation/Affiliated Entity Activities. This item will undergo further study.

On motion by Dr. Magee, seconded by Dr. Neely, and unanimously passed by those present, the Committee voted to adjourn.

The following committee members were present: Dr. D. E. Magee (Chair), Dr. Bettye Neely, Ms. Virginia Shanteau Newton, Mr. Aubrey Patterson, and Ms. Amy Whitten. Other Board members present were: Mr. Ed Blakeslee, Dr. Stacy Davidson, Mr. Roy Estess, Mr. Bob Owens, and Ms. Robin Robinson.

**GOVERNANCE AGENDA**
Thursday, February 21, 2008
Presented by Dr. D. E. Magee, Chair

**By consensus, the Board approved the Governance Committee’s recommendation to pull the Governance Agenda item for further review.**

1. **System Administration** - Discussion and request for approval for first reading of proposed amendments to Board Policy 301.0806 University Foundation/Affiliated Entity Activities. A copy of the proposed amendments is included in the bound *February 21, 2008 Board Working File.*
On motion by Ms. Whitten, seconded by Ms. Newton, with Dr. Davidson absent and not voting, it was

RESOLVED, That the Board hereby approved agenda item #1 as submitted on the following Legal Agenda. Agenda item #2 was approved on a separate motion by Ms. Whitten, seconded by Ms. Newton, with Dr. Davidson absent and not voting.

1. **MUW** - Approved the request to enter into a contract with the firm of David Ware & Associates, L.L.C., located in Jackson, MS, Metairie and Baton Rouge, LA, and Pensacola, FL, to provide services necessary in preparing labor certification applications on behalf of the university for its employees who seek permanent residence status. This contractual agreement is necessary due to amendments by the US Department of Labor to the permanent labor certification regulations, specifically: The employers are required to pay the cost of preparing, filing, and obtaining certification, and prohibits an employer from transferring those costs to the beneficiary. This includes a prohibition on an alien paying the employer’s attorney fees. The rule does allow an alien to pay his or her own personal costs incurred in connection with a labor certification, including attorney fees for personal legal representation, but where the same attorney represents both the alien and the employer, the costs must be borne by the employer. The term of the contractual agreement will be for one (1) year, for a maximum amount payable of $10,000 during the contractual term.

2. **USM** - Approved, subject to approval by the Attorney General’s Office, the request to retain Jay Rodgers, Attorney at Law, at a rate of $125 per hour to assist university counsel with real property matters related to a Development Agreement between The University of Southern Mississippi and The University of Southern Mississippi Research Foundation located on the Real Estate and Facilities Agenda. The maximum amount budgeted for this fiscal year is $10,000. University funds are available for this service.

3. **System Administration (Information item.)** - The Board received a report of the payment of legal fees to outside counsel. (See Exhibit 3.)

4. **System Administration (Information item.)** - The Board received the quarterly Litigation Expense Report relating to the IHL Tort Plan. A copy of the report is included in the bound *February 21, 2008 Board Working File.*

5. **System Administration (Information item.)** - The Board received the quarterly Litigation Expense Report relating to the IHL Workers’ Compensation Plan. A copy of the report is included in the bound *February 21, 2008 Board Working File.*
The Committee was called to order by Chairman Amy Whitten. A report explaining the master planning process phases for the Gulf Coast campuses was given by the planners, Eley/Allred/Saski. A copy of the materials distributed during the meeting is included in the *February 21, 2008 Board meeting.*

The following Committee members were present: Ms. Amy Whitten (Chair), Mr. Ed Blakeslee, Mr. Roy Estess, Ms. Virginia Shanteau Newton, Mr. Bob Owens, and Ms. Robin Robinson. Other Board members present were: Dr. Stacy Davidson, Dr. D. E. Magee, Dr. Bettye Neely, Mr. Aubrey Patterson, and Mr. Scott Ross.

**STRATEGIC PLANNING COMMITTEE REPORT**

Presented by Mr. Thomas Colbert, Chair

Chairman Thomas Colbert commended the Commissioner and his staff for their facilitation of the Strategic Planning Initiative Summit which was held on February 13, 2008. Commissioner Meredith will talk about the summit in more detail during his report.

**ADMINISTRATION/POLICY AGENDA**

Thursday, February 21, 2008
Presented by Dr. Thomas Meredith, Commissioner

1. **System Administration (Information item.)** - In compliance with Board policy, the following items have been approved by the Commissioner on behalf of the Board.
   a. **UMMC** – Approved a contract according to Board Policy 707.01 Land, Property, and Service Contracts. The University of Mississippi Medical Center has amended a contract with Valley Services that does not exceed the original contract by more than 10%. The original contract was initiated July 1, 2005 through June 30, 2008 in the amount of $1,200,000

**COMMISSIONER’S REPORT**

Presented by Dr. Thomas Meredith, Commissioner

The highlights from the Commissioner’s Report were as follows:

- It is a pleasure to present my February Commissioner’s report.
- I appreciate the Board’s good work on this morning’s Black History Month presentation. This has also been a very busy month for your institutions and for the Board office staff!
As Mr. Colbert discussed yesterday, we had a very successful Strategic Planning Initiative on February 13th. Under the direction of Dr. Jim Borsig, IHL Assistant Commissioner for Governmental Relations and Special Projects, all our institutions came together to discuss how we can increase the number of baccalaureate degree holders of even higher quality in the state. Following some great presentations by Dr. Phil Pepper, IHL Assistant Commissioner for Policy Research and Planning, and Kati Haycock of The Education Trust, all of which can be found online by visiting www.mississippi.edu, our institutions worked in university groups to identify various strengths, weaknesses, opportunities, and threats specific to their institution with regard to your strategic initiative. Those SWOT results will be used by the institutions as they formulate their action plans and stretch goals, which are due back to us by the end of March. Board Office staff will then take those action plans and finalize a complete System review by the end of April; we will have a plan to you for Board review during the June Board meeting.

As you know, we have a lot going on, and I’m pleased to introduce you to someone who will definitely help keep us on track! Dr. Laurie Todd Smith’s first day with us was this Monday, February 18th. Laurie is our new Executive Administrative Assistant in my office. She has only been here four days, but she’s already making great progress. I appreciate your making her feel welcome and know you will enjoy working with her.

Now that we have a new team member from MSU, we find ourselves giving one back to MSU! Myra Trotter has almost 25 years of state service and has been with the Executive Office for 17 of those years, currently serving as your Director of Budgets. Last year, Dr. Vance Watson and John Tomlinson—a.k.a. “cupid”—introduced Myra to Dr. Lynn Reinschmiedt, Associate Dean for the College of Agriculture and Life Sciences at Mississippi State. The rest, as they say, is history! Myra is now Myra Reinschmiedt, and she will move to Starkville next month. Fortunately, Myra’s not leaving the family—she will work for MSU CFO Mike McGrevey. Myra, we have appreciated your good work over the years, and wish you the best in your new life as a Bulldog!

I’m pleased we have other good news to share from the Executive Office. About two years ago, Dr. Linda McFall, IHL assistant Commissioner for Finance and Administration, asked Mr. Cliff Tucker, IHL Director of Insurance and Risk Management, to look into outsourcing our financial aid collections. The Department of Finance and Administration has had great success with this program. Collections have increased by 88% and the cost of collection has decreased by 34%. This is the kind of good work that we will list in our efficiencies publication, a project on which Ms. Annie Mitchell’s group is currently working. We have collected efficiencies from all our institutions and hope to be able to showcase the many ways in which our institutions efficiently use their resources. We will have an updated draft to the institutional public relations directors next week and hope to have the final draft soon.

There is other good news from the Department of Education. As you know, Dr. Hank Bounds, Superintendent of Education, and his staff are very serious about doing whatever it takes to graduate more students from high school. They are working with State Farm Insurance and America’s Promise Alliance to sponsor a summit for adult leaders next Thursday February 28th in Jackson. Destination Graduation: Adult Summit is a follow-up to the Teen Summit held in January. It will bring together education, business, religious, and civic leaders from every community, county, and school district in the state. Attendees will develop specific strategies for their communities and schools, and return home to put their dropout prevention plans in action.

I’d also like to mention an event IHL is hosting next month—IHL and Mississippi’s Economy. The event, which will be held on March 12th beginning at 11:00 am at the University Club, will feature a conversation with Dr. Jesse L. White, Jr., Director of the Office of Economic and Business Development
at the University of North Carolina at Chapel Hill. I hope you will mark your calendars and join the IEO’s, university representatives and myself as we discuss how Mississippi’s public universities can enhance the contributions they are making to the state’s economic development; as well as what are the most effective ways to communicate the story of how our public universities impact the state’s economy with policymakers and the public. Delta State, under Dr. Hilpert’s leadership, has really taken the lead on bringing this group together, and I appreciate his efforts.

I want to bring you up-to-date regarding the Textbook and Tuition Task Forces. The Institutional Executive Officers and I have set a deadline of early March for the universities to develop plans-of-action as a result of both task forces. I recently sent them a memo detailing the issues I’d like those plans-of-actions to address. Once I receive those institutional plans, they will be reviewed by Board Office staff; then brought to you for your consideration. We will keep you posted on the progress.

I know you, as well as the nation, were stunned when shortly after 3 p.m. on Thursday, Feb. 14th, tragedy struck the campus of Northern Illinois University. A gunman entered a class in Cole Hall, shooting and killing five NIU students and injuring 18 other students before taking his own life. In light of this tragedy, I have asked our Institutional Executive Officers and Dr. Jones from UMMC to prepare brief comments about security on their campuses. We must never lose sight that the safety of our students and faculty is of primary importance.

The safety of our staff at the Executive Office is important as well. In August of 2007, we outsourced our security services to the Wackenhut Corporation; and, as a result, increased visibility of officers and standard patrol routes are now in place. In addition, the Executive Office purchased software to implement and manage its own card access system for the complex and the Paul B. Johnson building. Badges with magnetic strips for electronic access have been made for the Trustees, Executive Office staff, and other tenants housed in the tower. Data is scheduled to be uploaded this week so the new system can be utilized. As a result, the building will be locked down and card access will be required for all but one designated lobby entrance. Visitors will be required to sign in at a reception area. Additional security measures, including blue light tower emergency phones, will be implemented in the coming months. I appreciate the good work of Mr. Harry Sims, IHL Assistant Commissioner of Real Estate & Facilities, and Ms. Cheryl Mowdy, IHL Director of Support Operations, on these important projects.

Earlier this month, the Southern Regional Education Board (SREB) released a press advisory detailing SREB states that lead the nation in Advanced Placement results. The release noted that Mississippi has seen greater percentages of black students scoring 3 or higher on AP exams in the past 5 years. Mississippi is also credited with being among states that provide scholarships for teachers to receive AP teacher training at colleges and universities. This is good news for our state!

In institutional good news:

- Alcorn State University administration and staff recently completed their training with the Emergency Management Institute of the Department of Homeland Security and received their Emergency Management Certification from Homeland Security representatives this month. Dr. Ross, I know this certification program is a lot of work and I commend you and your staff on a job well done.

- Over 600—including Dr. Davidson and Ms. Robinson—attended the Delta State University event, “John Grisham on American Treasures: Books, Baseball, and ‘Boo’” last week at the Bologna Performing Arts Center on the campus of Delta State University. The event brought together the best of the literary world, John Grisham, with one of baseball’s greatest
ambassadors, Dave “Boo” Ferriss. Dr. Hilpert, this was a great night for Delta State. Congratulations!

- Four Jackson State University students won first and second place awards for their scientific research presentations at the recent Alliance for Graduate Education in Mississippi (AGEM) Winter Scholar Symposium held in January at Mississippi State. AGEM is a consortium made up of Mississippi's four Ph.D.-granting institutions with a goal of tripling the number of doctoral students in science, technology, engineering and mathematics from under-represented groups.

- Mississippi State University's Career Center is working to expand local perceptions by starting a “Homegrown Talent Program” funded by the university's Community Action Team. The Program partners with state communities on a variety of local projects with a mission of connecting students statewide with industries in their respective counties that have jobs in their field of interests. This is important as we try and keep our graduates within our borders—a key to Mississippi’s economy.

- The Mississippi University for Women has signed a Memorandum of Understanding with the Mississippi Army National Guard. Faculty members from MUW’s Culinary Arts Institute will host workshops for the Mississippi Army National Guard Competition Team to help them hone their cooking and food skills in preparation for the Phillip A. Connelly Competition, a prestigious international culinary competition. Congratulations, Dr. Limbert!

- Mississippi Valley State University is among 391 schools to receive presidential recognition for extraordinary contributions to service in the second annual 2007 President's Higher Education Community Service Honor Roll. Community service is incorporated into the curriculum at The Valley. Freshman students must volunteer 60 hours of community service, and transfer students must volunteer 40 hours of community service. Dr. Hudson, this is a great service your students are giving their communities. Congratulations!

- Thanks to a burgeoning relationship with the University of Mississippi, the Jordan University of Science and Technology (JUST) is seeking to broaden the scope of its academic offerings. Leaders from JUST recently met in Oxford with Ole Miss and signed an agreement that creates exchange opportunities for faculty, students, and researchers. The agreement is the latest development in an ongoing relationship between Ole Miss and the Middle Eastern nation, a relationship established in 2006 when His Majesty King Abdullah II of Jordan spoke on the Oxford campus.

- Finally, Southern Miss junior Jessica Shackleford was selected to USA Today’s 2008 All-USA College Academic Team as an honorable mention, recognizing her as being in the top 80 college students in the nation. Featured in the Life section of the national newspaper, Shackleford is in the Southern Miss Honors College and an organic chemistry major from Senatobia. She was invited to join the Masterson Research Group as a second-semester freshman, normally the turf of graduate students. Last year, she was selected as an undergraduate recipient of a Barry M. Goldwater Scholarship for 2007-08, a prestigious national scholarship program for future scientists, mathematicians and engineers.

- And that, Mr. President, brings me to the end of my report.
EXECUTIVE SESSION

On motion by Ms. Newton, with Mr. Colbert and Dr. Davidson absent and not voting, the Board voted to close the meeting to determine whether or not it should declare an Executive Session. On motion by Ms. Whitten, seconded by Mr. Blakeslee, with Mr. Colbert and Dr. Davidson absent and not voting, the Board voted to go into Executive Session for the reasons reported to the public and stated in these minutes, as follows:

Discussion of a litigation matter at Alcorn State University;
Discussion of a litigation matter at Mississippi University for Women;
Discussion of two personnel matters at The University of Southern Mississippi;
Discussion of four personnel matters at Mississippi State University; and
Discussion of one personnel matter at The University of Mississippi.

During Executive Session, the following matters were discussed and/or voted upon:

On motion by Ms. Robinson, seconded by Ms. Newton, with Mr. Colbert and Dr. Davidson absent and not voting, the Board approved the employment of Mr. Robert Lyman as Provost for The University of Southern Mississippi at a salary of $235,000 per annum effective July 1, 2008.

On motion by Ms. Robinson, seconded by Mr. Blakeslee, with Mr. Colbert and Dr. Davidson absent and not voting, the Board approved the request for Dr. Martha Saunders, President of The University of Southern Mississippi, to serve on the Board of Directors of the Mississippi Power Company.

On motion by Mr. Ross, seconded by Dr. Neely, with Mr. Colbert and Dr. Davidson absent and not voting, the Board granted Ms. Whitten and the Commissioner the authority to authorize a strong recommendation to be considered by the Board regarding possible settlement of the ASU v. Claiborne Natural Gas, In. and Mississippi River Gas, LLC. Case, while in mediation.

The Board discussed a litigation matter at the Mississippi University for Women. No action was taken.

The Board discussed one personnel matter at Mississippi State University. No action was taken.

On motion by Mr. Blakeslee, seconded by Dr. Neely, with Mr. Colbert and Dr. Davidson absent and not voting, the Board approved the employment of Mr. Gregory K. Byrne as Director of Athletics, Department of Athletics at Mississippi State University at a salary of $175,000 per annum, pro rata, effective no later than July 1, 2008, and to award Mr. Byrne a four-year contract, effective no later than July 1, 2008.

On motion by Mr. Blakeslee, seconded by Ms. Robinson, with Mr. Colbert absent and not voting, the Board approved a change of status for Mr. Larry O. Templeton, from Director of Athletics, Department of Athletics at Mississippi State University, to Special Assistant to the President, Office of the President, at a salary of $193,137 per annum, pro rata, effective no later than June 30, 2008, but to terminate June 30, 2008.

The Board discussed a fourth personnel matter at Mississippi State University. No action was taken.
No other matters were discussed during the executive session. The inclusion of a personnel matter at The University of Mississippi in the list of items to be discussed in executive session was in error.

On motion by Ms. Whitten, seconded by Ms. Robinson, with Mr. Colbert and Ms. Newton absent and not voting, the Board voted to return to Open Session.

CONSENT AGENDA

On motion by Ms. Robinson, seconded by Dr. Neely, with Mr. Colbert and Ms. Newton absent and not voting, it was

RESOLVED, That the Board hereby approved the following Consent Agenda as amended by staff.

PERSONNEL REPORT

EMPLOYMENT

Jackson State University
Gao, Hongman
Lewis-Brooks, Elizabeth
Nassali, Annette

Mississippi State University - Athletics
Campbell, Bruin L.; Assistant Football Coach; Athletics; B.S.; Jan. 4, 2008, $175,000.00 per annum, pro rata.

University of Mississippi - Athletics
Austin, Richard K.; Assistant Football Coach; B.B.A.; Assistant Football Coach; Jan. 18, 2008 - Dec. 31, 2009; $290,000 per annum, pro rata.

Beaumont, Michael A.; Assistant Athletics Director for Football Operations; B.S.E; Jan. 3, 2008 - June 30, 2008; $75,000 per annum, pro rata.

Decker, Donald D.; Head Football Strength and Conditioning Coordinator and Coach; M.S.; Jan. 7, 2008 - June 30, 2008; $120,000 per annum, pro rata.

Ealy, Clifton J.; Assistant Athletics Director of Community Relations; M.S.; Jan. 8, 2008 - June 30, 2008; $75,000 per annum, pro rata.

Markuson, Michael J.; Assistant Football Coach; M.S.; Jan. 8, 2008 - Dec. 31, 2010; $300,000 per annum, pro rata

Nix, Derrick; Assistant Football Coach; B.S.; Jan. 8, 2008 - June 30, 2008; $150,000 per annum, pro rata.

Nutt, Danny; Assistant Athletics Director for Player Development; B.S.; Jan. 3, 2008 - June 30, 2008; $75,000 per annum, pro rata.

Rocker, Tracy Q.; Assistant Football Coach; B.S.; Jan. 7, 2008 - Dec. 10, 2010; $210,000 per annum, pro rata.

Shibest, James J.; Assistant Football Coach; B.S.; Jan. 8, 2008 - June 30, 2008; $140,000 per annum, pro rata.

University of Mississippi
Bowlin, Kendall O.
Holmes, Erin
Kuegle, Lynn P.

University of Mississippi Medical Center
Bunke, Martin C.
Maric, Christine
Pastor, Susan
CHANGE OF STATUS

Jackson State University
Johnson, Jr., Harvey

Mississippi State University
Elmore, Billy B.
Maynard, Scott N.
Muzzi, Michael T.
Pearson, Rodney A.
Taylor, G. Stephen

University of Mississippi Medical Center
Bailey, Jessica H.
Baldwin, Stacy
Gipson, Helen Denise
Harrison, George M.
Niemeyer, Bernard S.
Qaisar, Adeel
Smith, Amy H.

University of Southern Mississippi - Athletics
Anderson, Robert Blake; Assistant Football Coach, Department of Intercollegiate Athletics; $105,000 annually; effective Jan. 1, 2008 – Dec. 31, 2009.


Camp, John Gary; Director of Football Operations, Department of Intercollegiate Athletics; $75,000 annually; twelve months; effective Dec. 18, 2007.

Duggan, David Thomas; Assistant Football Coach, Department of Intercollegiate Athletics; $105,000 annually; twelve months; effective Jan. 3, 2008.

Farrar, Barney L.; Assistant Football Coach, Department of Intercollegiate Athletics; $70,000 annually; twelve months; effective Dec. 18, 2007.

Fedora, Jr., Herbert Larry; Head Football Coach, Department of Intercollegiate Athletics; $650,000 annually; effective Jan. 1, 2008 – Dec. 31, 2011.

Hughes, Antonio R.; Assistant Football Coach, Department of Intercollegiate Athletics; $90,000 annually; twelve months; effective Jan. 1, 2008.

Kapilovic, Christopher G.; Assistant Football Coach, Department of Intercollegiate Athletics; $80,000 annually; twelve months; effective Jan. 11, 2008.


Wilson III, Frank; Assistant Football Coach, Department of Intercollegiate Athletics; $90,000 annually; twelve months; effective Jan. 1, 2008.

Wyatt, Darrell Lamar; Assistant Football Coach, Department of Intercollegiate Athletics; $170,000 annually; effective Jan. 1, 2008 – Dec. 31, 2010.

University of Southern Mississippi
Wolf, David F.

SABBATICAL LEAVE

University of Mississippi
Alabi, Adetayo
Bombelli, Luca
Brown, Robert
Fennelly, Beth Ann
Frink, Dwight
Goulet, Tamar L.
Gussow, Adam
Hallam, Jeffrey S.
Ingene, Charles Arthur
Mantena, Prabhakar Raju
Marting, Diane
Noble, Stephanie M.
Nowlin, Jack Wade
O’Quin, Jo Ann
Pittman, Larry J.
Raspet, Richard
Reithel, Brian J.
Shackelford, Kimberly K.
EMERITA/EMERITUS STATUS

University of Mississippi Medical Center
McCaa, Connie S.
Peck, James E.

ADJOURNMENT

There being no further business to come before the Board, on motion by Ms. Whitten, seconded by Dr. Neely, with Mr. Colbert and Ms. Newton absent and not voting, the Board members voted toadjourn.

President, Board of Trustees of State Institutions of Higher Learning

Commissioner, Board of Trustees of State Institutions of Higher Learning
MINUTES OF THE BOARD OF TRUSTEES OF
STATE INSTITUTIONS OF HIGHER LEARNING
February 21, 2008

EXHIBITS

Exhibit 1 Proposed amendments and additions to the following sections of the Board Policies and Bylaws, for first reading:

Amendments
201.0601 Role and Scope of the Institutions
201.0605 Institutional Officers
201.0607 Campus Locations and Programs
301.0801 Duties of the Institutional Executive Officers
301.0804 Records
402.01 Faculty Defined
403.0101 Minimum Standards for Tenured Employment
403.04 Tenure of Institutional Executive Officers
408.03 Sabbatical Leave
501 Academic Program Approval
501.02 New Programs
501.03 New Academic Programs and Units
403.03 Program Modification
501.04 Consolidation or Suspension of Programs
501.06 Academic Class Calendar Course Requirements
501.0801 Duties of the Institutional Executive Officers
501.0804 Records
402.01 Faculty Defined
403.0101 Minimum Standards for Tenured Employment
403.04 Tenure of Institutional Executive Officers
408.03 Sabbatical Leave
501 Academic Program Approval
501.02 New Programs
501.03 New Academic Programs and Units
403.03 Program Modification
501.04 Consolidation or Suspension of Programs
501.06 Academic Class Calendar Course Requirements
503.01 Distance Learning Policy Statement of Principles
503.0101 Definitions
503.0102 Types of Degrees to be Granted and Role of Individual Institutions
504.0101 Hours to Degree
601.05 Core Requirements for University Graduation
505 Military Policies
505.01 Students Called to Active Duty
506 Teacher and Administrator Preparation Programs
506.01 Quality Assurance Policy for Beginning Teachers
506.02 Quality Assurance Policy for Beginning Principals
506.03 Process and Performance Standards for State Approved Teacher and Administrator Preparation Programs
506.0301 Minimum Teacher Education Standards
506.0302 Teacher Education Process Review Visits
506.0303 Selection and Composition of Visiting Teams
506.0304 Process and Performance Review
506.0305 Program Approval for New Teacher Education Programs
506.0306 Accreditation of Teacher Education Programs by NCATE
506.0307 Annual Updates through the AACTE Reporting Form
506.0308 Educational Leadership Programs
506.0309 Educational Leadership Program Process Review
506.0310 Selection and Composition of Visiting Teams
MINUTES OF THE BOARD OF TRUSTEES OF STATE INSTITUTIONS OF HIGHER LEARNING
February 21, 2008

506.0311 Accreditation of Educational Leadership Programs through Formal NCATE Review
600 Student Affairs
801.04 Employment Contracts
801.06 Hiring Procedures
801.15 Staff and Dependent Tuition Waivers

Additions
505 Class Attendance
505.01 Class Attendance

Exhibit 2 Real Estate & Facilities items that were approved by the IHL Board staff subsequent to the January 17, 2008 Board meeting.

Exhibit 3 Report of the payment of legal fees to outside counsel.
Proposed Changes to IHL Board Policies and Bylaws

Educational Policies and Programs Committee

February 21, 2008
201.0601 ROLE AND SCOPE OF THE INSTITUTIONS

It shall be the duty of the Board to begin immediately a comprehensive study of the role and scope of all of the various institutions under its jurisdiction, including a detailed study of the programs of study, degrees and courses offered. Following the completion of such study, the Board shall make such adjustments as may be found to be necessary in the programs of the various institutions, to the end that the broadest possible educational opportunities shall be offered to the citizens of this state without inefficient and needless duplication. The Board shall, through such officers of the Board and through such procedures as it shall see fit to establish, exercise continuing jurisdiction and control over the establishment of new courses of study, new departments and new functions and activities in each institution so that the growth and development of the program of higher education in the state shall proceed in an orderly and rational manner, inefficient and needless duplication may be avoided, and new expanded programs will be undertaken only as the same may become justified, based upon objective criteria to be established by the Board. In carrying out the purposes of this section, particular attention shall be given to the extension programs of the various institutions. The Board, in conjunction with the chancellor and presidents of the institutions of higher learning, shall take such steps as may be necessary to improve and coordinate such programs and shall exercise such direct control over the establishment, organization, operation and granting of credit for such programs as may be necessary to accomplish such purposes.

Reason for Suggesting Change: It would make sense for policy to instruct the Board to conduct a periodic study (such as done with the academic program review and the auditing processes). Also, it seems the extension programs should not be subject to particular attention.

201.0605 INSTITUTIONAL OFFICERS

A. The Board shall have the power and authority to elect the heads of the various institutions of higher learning and to contract with all deans, professors, and other members of the teaching staff, and all administrative employees of said institutions for a term not exceeding four (4) years. The Board shall have the power and authority to terminate any such contract at any time for malfeasance, inefficiency, or contumacious conduct, but never for political reasons. It shall be the policy of the Board to permit each Institutional Executive Officer to nominate for election by the Board all subordinate employees of the institution over which he or she presides. It shall be the policy of the Board to elect all officials for a definite tenure of service and to reelect during the period of satisfactory service. The Board shall have the power to make any adjustments it thinks necessary between the various departments and schools of any institution or between the different institutions.

B. Each institution of higher learning shall be under the management and control of an Institutional Executive Officer. In exercising this authority as delegated by the Board, the Institutional Executive Officer shall act in accordance with Board policy, institutional policy, and the laws of the State of Mississippi, the Federal government, and in coordination with the Commissioner.
Reason for Suggesting Change: It is clear that the Board has the authority to do this as set forth in sections 401.0101 Statute Applicable and 301.04 Board Regulations. Also, the IEO should act in accord with the laws of the Federal government as this is where funds often originate.

201.0607 CAMPUS LOCATIONS AND PROGRAMS

A. GENERAL

It is the responsibility of the State Institutions of Higher Learning to serve the citizens of the state with programs and services at on and off-campus locations and through distance learning. The comprehensive institutions have a statewide mission to meet the needs of part-time students and/or working adults who do not have ready access or availability to the educational opportunities that they desire or that are required by their occupation. Other institutions are free to offer courses and services as appropriate to meet local needs within their immediate service area.

Reason for Suggesting Change: The modes of program delivery have changed such that distance learning should be considered as “off-campus” programming. Also, all institutions have a statewide mission that is met through distance learning rather than through the defined “immediate service areas.” Moreover, this brings policy in line with SACS accreditation principles in 3.4.

B. SUPERVISION AND CONTROL OF FACILITIES

The Board exercises control over all lands, buildings and other real property belonging to or assigned to the use or benefit of the various institutions at their campuses. The Board shall have general supervision over matters relating to the care of all buildings and grounds. An institution may add locations and facilities to its campuses as determined to be reasonable and necessary by the Board. Such additional campus locations and facilities must be used by the institution in direct support of, or related to, the institution’s educational purpose.

C. ESTABLISHMENT OF OFF-CAMPUS INSTRUCTIONAL PROGRAMS AUTHORIZED; ATTENDANCE:

The Board may establish off-campus instructional programs for existing universities. However, the Board shall not establish off-campus instructional programs if, in its opinion, such action is not in the best interest of quality education for the State of Mississippi and the university system.

Students at any off-campus program site may, in the discretion of the Board, be permitted to register for full-time course loads.

Attendance at an off-campus site or through distance learning shall fulfill the residency requirements as if the student had attended class on the parent campus of the university, and there shall be no difference in the standards for work nor quality weight of a degree earned in the off-campus program from that earned at the parent institution.

The existing degree granting off-campus instructional programs shall include but not be limited to the following:
1. Greenville
2. The Meridian Center
3. The Natchez Center
4. The Southaven Center
5. Stennis Space Center
6. The Tupelo Center
7. The Vicksburg Center
8. Yellow Creek

*Reason for Suggesting Change:* Distance learning allows for students to fulfill residency requirements without physically coming to campus and there appears to be no specific need for a list of off-campus sites in policy.

D. OPERATION AND LOCATION OF PROGRAMS:

The Board may designate the university which shall operate and be responsible for each off-campus site. However, off-campus sites shall be located in such a manner as to make the services of the institutions of higher learning available to the people of Mississippi without unnecessary program duplication in the same geographic area.

E. OFF-CAMPUS CONFLICTS

Whenever one institution desires or is requested to offer programs or courses in close proximity to another senior institution state university, such instruction may be offered providing an agreement is made with the closest institution. Any exceptions shall be mediated by the Institutional Executive Officers and reported to the Commissioner. Any remaining conflicts If necessary, the Commissioner shall mediate any remaining conflicts and make recommendations as to a resolution to the Board for approval as needed.

*Reason for Suggesting Change:* The changes provide grammatical clarity while the use of “senior institution” is passé.

F. BUDGET REQUESTS:

The Board shall submit to the Legislature budget requests with off-campus programs being an identified part of the total general support budget request for universities by being a separate item within the budget request of the respective university which offers the program. Said budget request shall include a statement of all actual or estimated receipts and disbursements for such off-campus programs and such other information as may be required by the Legislative Budget Office.

G. ASSISTANCE IN PROVIDING FACILITIES:

The political subdivision or the people of the area may assist in providing facilities for the establishment of such off-campus sites.

H. EXTRACURRICULAR ITEMS FACILITIES AND INTERCOLLEGIATE ATHLETICS PROHIBITED:
Extracurricular facilities items such as dormitories, gymnasiums, stadiums, and such related items shall not be constructed for use by off-campus sites of universities.

Reason for Suggesting Change: Facilities are not “items,” we have dormitories on the Natchez campus and the GCRL, and may consider constructing such on the Cross Creek/Gulf Park campus.

I. CONSIDERATION OF PROGRAMS OF PRIVATE COLLEGES BEFORE AUTHORIZING OFF-CAMPUS PROGRAMS; PURPOSE OF CHAPTER:

The Board shall take into account the ongoing programs of the private colleges in the State of Mississippi when said Board authorizes off-campus programs created under this chapter. It is the intent of this chapter to meet the educational needs of students who do not have ready access to the educational opportunities that they desire.

Reason for Suggesting Change: The language refers to state statute and not Board policy such that it is confusing.

J. CAPITAL IMPROVEMENT EXPENDITURES:

The Board and the Bureau of Buildings, Grounds and Real Property Management shall not make any expenditure for capital improvements for off-campus sites unless specifically authorized by the Mississippi Legislature. However, this shall not preclude such capital improvements from being made by county or municipal governments locally or regionally involved.

301.0801 DUTIES OF THE INSTITUTIONAL EXECUTIVE OFFICERS

A. The Institutional Executive Officer of each of the several state institutions shall report directly to the Commissioner of Higher Education, who reports to the Board of Trustees.

B. The Institutional Executive Officer of each of the several state institutions of higher learning shall be responsible for the administration of the divisions and departments of his/her institution and for keeping its expenditures strictly in harmony with the budgetary authorizations of the Board and within the limitations provided therein. The Chief Financial Officer under the direction of the Institutional Executive Officer shall be responsible for all financial matters of the university.

Reason for Suggesting Change: Compliance is a better word than harmony. Also, the statement about the CFO being under the direction of the IEO seems redundant. Moreover, there is no redundant statement in 301.0801 (C) Duties of the Institutional Executive Officers stating the CAO is responsible for academic matters of the university.

C. The Institutional Executive Officer shall have the initiative in shaping recommendations regarding the educational policy and academic standards of his/her institution in consultation with the Commissioner. The Commissioner may recommend such policy to the Board for approval.

Reason for Suggesting Change: It is clearer to use “make recommendations” rather than “shall have the initiative” as the latter is not common vernacular easily understood by those reading the policy.
process appears to be that the IEOs make recommendations to the Commissioner so it seems redundant to have the statement “in consultation with the Commissioner.” Additionally, the statement could impact SACS accreditation principle 3.2.6, “There is a clear and appropriate distinction, in writing and practice, between the policy-making functions of the governing board and the responsibility of the administration and faculty to administer and implement policy.”

D. The Institutional Executive Officer shall have the initiative in the selection and recommendation for election by the Board of all employees and faculty members of his/her institution; and he/she. In an emergency, the Institutional Executive Officer shall have authority to fill vacancies that occur as emergencies, the vacancy when the salary outlay is within the budget appropriations provided for such positions, all subject to authority for review and rejection or approval by the Board, in which body rests the sole power of election and confirmation or rejection of all appointments at the Board’s next regular meeting. See also 401.0102 Delegation of Authority.

Reason for Suggesting Change: It is clearer to use “recommend” rather than “shall have the initiative” as the latter is not common vernacular easily understood by those reading the policy. Also, the second sentence is verbose, redundant, and unclear.

E. All personnel appointments at the level of deans and above or employees making a salary of $75,000 - $120,000 or more shall be submitted separately for approval before appointments have been finalized and/or announced.

Reason for Suggesting Change: This change would decrease the number of personnel hires or change of status requests (excluding athletics) to the Board by some 70%. In 2007, each institution (with the exception of ASU) made hires/changes above $120,000. It is of note that most hires above the $120,000 mark at ASU, DSU, MUW, and MVSU would be at the level of “dean or above.” However, at JSU, MSU, UM, UMMC, and USM, the majority of these hires above $120,000 were faculty, faculty chairs, program directors, and medical personnel.

F. The Institutional Executive Officer is charged with the responsibility for maintaining appropriate standards of conduct of students, and is authorized to expel, dismiss, suspend, and place limitations on continued attendance and to levy penalties for disciplinary violations, subject to procedures of due process.

G. After ten (10) or more years of satisfactory service, as an Institutional Executive Officers (including the Commissioner) or as Commissioner, he/she may apply for a Board Distinguished Professorships. These positions would be separately funded by the Board at a salary rate of no less than 75 percent of the Institutional Executive Officer’s or Commissioner’s last base state salary and could be based placed in any institution under the governance of the Board. Each appointment must be approved by the Board based upon merit and possible future contributions to higher education in the state. See also 403.04 Tenure of Institutional Executive Officers.

Reason for Suggesting Change: As the policy presently reads, an IEO could serve one year as an IEO and have nine years in the system and be eligible for the professorship. Further, the salary of one IEO has the potential of costing the department wherein the IEO is placed from two to five faculty member salaries. Also, this brings this policy in line with 403.04 Tenure of Institutional Executive Officers.
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301.0804 RECORDS

Pursuant to the Mississippi Public Records Acts of 1983 (the "Act"), effective from and after July 1, 1983, the Board hereby adopts the following regulations and procedures with respect to such records as may be in its possession, or in the possession of any university or other institution under its jurisdiction or control, as provided for in Sections 3 and 4 of the Act. Such rules and procedures are applicable to and shall govern the right to inspection, copying, and/or mechanically reproduce or obtain a reproduction of any public records in the possession of the Board, or any institution under its jurisdiction or control.

Reason for Suggesting Change: Reference to the statute section numbers is unnecessary. The other changes bring the policy in line with the statute.

A. Recipient(s) should submit a written request indicating the specific information wanted. Any response by the Board for a request for access to records will be forwarded to the requesting party within fourteen working days of the receipt of such request.

B. Recipient(s) will be assisted by a staff member at a charge not to exceed actual costs and will be charged $1.00 per page for making copies. Records will be available for inspection and copying only by appointment during regular working hours (8:00 a.m.-5:00 p.m.), Monday through Friday, holidays excluded.

Reason for Suggesting Change: Standard institutional working hours may not be 8-5 for those who must provide the records.

C. Recipient(s) will deposit a certified check, money order, or cash in escrow with the staff accountant prior to receiving material. This estimated amount must be sufficient to cover the estimated cost of the staff member's assistance, and copying fees, mailing fees, and/or mechanical reproduction fees.

Reason for Suggesting Change: These changes bring the policy in line with the statute.

D. Recipient(s) will be provided adequate space to work at no cost, if available.

E. Recipient(s) will be provided requested documents by a staff member. In the case of academic programs documents, recipient(s) will be allowed to look at documents from no more than two programs at a time. In the case of all other Board documents, recipient(s) will be allowed to examine documents in a systematic manner to be determined by Board staff.

F. No more than two recipient(s) per organization will be assisted at a time.

G. Recipient(s) desiring information by mail will be charged for copying costs and staff time at the rates given in subsection B. An additional charge will be added for mailing costs.

H. Specific policies will be on file with the Commissioner in the Board Office and will be made available upon request.
402.01 FACULTY DEFINED

The teaching staff and those members of the administrative staff having academic rank in a college, university or other educational institution or one of its divisions. In all institutions the faculty will consist of the Corps of Instruction and the administrative officers with faculty rank.

A. Corps of Instruction:

Full-time Professors, associate professors, assistant professors, instructors, lecturers, and teaching personnel with such other titles as may be approved by the Board, shall be the Corps of Instruction. Full-time Research and extension personnel and duly certified librarians may be included in the Corps of Instruction on the basis of comparable training. Persons holding adjunct appointments or other honorary titles shall not be considered to be members of the faculty.

Reason for Suggesting Change: Part-time faculty members, though not adjuncts, may be considered to be within the corps of instruction.

B. Administrative Officers:

Faculty status of full-time administrative officers will necessarily vary with the size and complexity of the institution. A faculty member who has academic rank and rights of tenure in the Corps of Instruction and who accepts an appointment to an administrative office shall retain his/her academic rank and rights of tenure as an ex officio member of the Corps of Instruction but shall have no rights of tenure in the administrative office to which he or she has been appointed. The additional salary or method of salary computation, if any, for the administrative position shall be stated in the employment contract and shall not be paid to the faculty member when he or she ceases to hold the administrative position. In all other cases of an individual becoming a full-time member of the faculty after relinquishing an administrative position, his or her salary shall be determined on the basis of such individual’s qualifications as a faculty member. An administrative officer having faculty status shall retain privileges of faculty membership. Administrative officers shall be nominated by the Institutional Executive Officer for election by the Board, as provided in Section 401.0102 Delegation of Authority.

Reason for Suggesting Change: It has been recommended by attorneys Mary Ann Connell and Cal Mayo in their seminars that the institutions use a method of salary computation.

403.0101 MINIMUM STANDARDS FOR TENURED EMPLOYMENT

All faculty contracts will specify whether the appointment is with tenure, tenure track, or non-tenure track. Beginning with a tenure track appointment to any professorial rank (assistant professor, associate professor, or professor), a faculty member must be reviewed for tenure during the sixth academic year of the probationary period. The review shall include, but not be limited to, the criteria set forth in Section 402.03 Promotions in Rank. Upon written agreement between the institution and the faculty member, credit up to a maximum of five (5) years toward fulfillment of the minimum probationary period may be allowed for service at an institution of higher education. Such credit toward the probationary period must be determined at the time of initial appointment to rank. Such allowance is to be granted only to an individual who possesses
exceptional professional qualifications and achievements and is not to be construed as exempting said individual from any other institutional policies and procedures governing the award of tenure.

Once the probationary period has been completed, a tenure track professor of any rank, if reappointed, must be awarded tenure or a terminal contract. For tenure to be awarded, the Institutional Executive Officer must make a recommendation to the Board in writing. Only faculty members of professorial rank can be awarded tenure. The award of tenure is not vested until notice of the award is given in writing by the Institutional Executive Officer, after approval by the Board, and the written notice is actually received by the faculty member.

At the time of initial employment by the Board, a faculty member or an administrative employee whose preceding employment included faculty rank at the level of assistant professor, associate professor, or professor and tenure may be granted tenure only if so recommended by the President/Chancellor and approved by the Board.

There shall be appropriate tenure/grievance committees at the institutions.

**Reason for Suggesting Change:** This change would point back to the criteria for promotion as, generally, the granting of tenure and promotion go hand-in-hand.

403.04 TENURE OF INSTITUTIONAL EXECUTIVE OFFICERS

Institutional Executive Officers, upon appointment, will be concurrently appointed to the faculty in his/her discipline at the rank of full professor. After successful completion of five (5) years of service as Institutional Executive Officer, the incumbent may be tenured as a full professor in the designated department at the discretion of the Board. Tenure shall carry the usual rights and privileges as specified in Board and Institution Policy. In the event that the Institutional Executive Officer resigns and elects to remain with the institution, the salary as a professor shall be determined based upon the appropriate consideration of teaching, research, public service and salary conditions in the discipline. After ten (10) or more years of satisfactory service as an Institutional Executive Officer or as the Commissioner, he/she may be appointed to a Board Distinguished Professorship per Section 301.0801 (G) Duties of the Institutional Executive Officers.

**Reason for Suggesting Change:** This change brings the policy in line with 301.0801 (G) Duties of the Institutional Executive Officers.

408.03 SABBATICAL LEAVE

A. **QUALIFICATIONS:**

Any members of the faculty of the state institutions of higher learning of the State of Mississippi shall be eligible for sabbatical leaves, for the purpose of professional improvement, for not more than two semesters (fall and/or spring) immediately following any twelve (12) or more consecutive semesters of active service in the institutions of higher learning of this state where such faculty member is employed or for not more than one (1) semester immediately following any six (6) or more consecutive semesters of such
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service. Absence on sick leave shall not be deemed to interrupt the active service herein provided for.

B. APPLICATION:

Applications for sabbatical leave shall be made to the Institutional Executive Officers and submitted to the Commissioner for consideration by the Board.

Approval or disapproval of the applications for sabbatical leave shall be made on the basis of regulations prescribed by the Board.

C. CONTRACTUAL AGREEMENTS:

Any person who is granted sabbatical leave and who fails to comply with the provisions of such leave as approved by the state institutions of higher learning may have his or her leave terminated by the Board. No person on sabbatical leave can be denied any regular increment of increase in salary because of absence on sabbatical leave.

Service on sabbatical leave shall count as active service for the purpose of retirement and contributions to the retirement fund shall be continued.

In order to provide for the above leaves, the Board shall have the power to adopt rules and regulations regarding such leave. In no instance shall leave be granted unless there is a contract providing for continued service, after expiration of the leave, in the college where the faculty member is employed.

Every person on sabbatical leave shall enjoy all the rights and privileges pertaining to his or her employment in the state institutions of higher learning in which such person is employed, which such person would have enjoyed if in active service during such leave in the position from which such leave was taken.

D. COMPENSATION:

The Board is hereby authorized to make payment of salary, or such part of salary as may be decided for such faculty members who are under contract for academic leaves. No salary is to be paid by the institution for the period of leave, except under the provisions of the sabbatical leave policy. Each person granted sabbatical leave may receive and be paid compensation up to the rate of fifty percent of such person's annual salary. Compensation payable to persons on sabbatical leave shall be paid at the same time and in the same manner in which salaries of the other members of the faculty are paid.

E. BENEFITS:

A faculty member on sabbatical leave remains a full-time employee of the Board with all benefits and responsibilities continued by law. These rights and benefits include those of retirement, insurance, housing, longevity, and other benefits.
F. INSTITUTIONAL QUOTA:

No more than 4 percent (4%) of the full-time regular faculty of any one institution may be on sabbatical leave during any one semester.

Reason for Suggesting Change: These changes clarify the policy.

501 ACADEMIC PROGRAMS APPROVAL AND UNITS

501.02 NEW PROGRAMS

A new program request will be considered by the Board when all programs at the institution for which appropriate accreditation is available are accredited within the discipline of the new program request. A new program request in a discipline for which no accreditation is available will be considered when all programs within that discipline have undergone an academic programs review and the appropriate academic officer responds in writing to the Commissioner.

Reason for Suggesting Change: This policy is redundant as 501.03 New Academic Programs and Units states the same.

501.03

501.02 NEW ACADEMIC PROGRAMS AND UNITS

Requests to establish new degree programs, colleges, schools, departments, institutes, and centers will be considered by the Board on a schedule and in accordance with guidelines and procedures to be determined by the Commissioner after consultation with the Institutional Executive Officers. In developing such guidelines and procedures, the Commissioner shall consider state, system, and institutional priorities, institutional missions, institutional performance, comparative funding, market demand, and other appropriate criteria. All requests not receiving final action by the Board within nine months from the date of the original submission must be updated and resubmitted before being considered by the Board.

Reason for Suggesting Change: The Board acts immediately and can tell the institutions to resubmit anyway.

403.03

501.03 PROGRAM MODIFICATION

As part of its broad constitutional authority to manage govern the universities, the Board shall exercise its authority to modify programs offered by the universities generally or at various units of the universities.

Reason for Suggesting Change: Though the Mississippi constitution and statutes use the word manage, govern is better. Also, this policy was improperly placed in section 403 Tenure Track Faculty and should be moved into section 501 Academic Programs and Units.
501.04 CONSOLIDATION OR SUSPENSION OF PROGRAMS

Those institutions which choose to suspend admission to a major academic degree program as listed in the Academic Programs Inventory or which consolidate major academic degree programs shall be permitted to reactivate such programs upon presentation of sufficient justification and approval by the Board.

A program may be suspended such that new students are not permitted to enroll, without obtaining Board approval, for a period not to exceed three academic years and may subsequently be reinstated by the institution within that period. However, the Commissioner must be advised of such actions. If the program has not been reactivated by the end of the third academic year, the program will be deleted from the Academic Program Inventory.

Reason for Suggesting Change: The consolidation of programs involves deletion so it doesn’t fit with suspension. Also, the change clarifies the suspension process.

501.06 ACADEMIC CLASS CALENDAR COURSE REQUIREMENTS

The academic class calendar Course requirements shall include at a minimum the following:

• The Board required minimum of 2,250 minutes per three semester hour course, which may include final exam time;

• Summer semesters to begin the week of Memorial Day; and

• The number of weeks must meet Federal financial aid requirements.

Reason for Suggesting Change: As the primary focus of the policy has to do with courses, the revised title is more appropriate.

503.01 DISTANCE LEARNING POLICY STATEMENT OF PRINCIPLES

Distance learning programs of the Institutions of Higher Learning in Mississippi are intended to provide increased access to higher education for the citizens of the state of Mississippi.

Programmatic and administrative procedures are addressed to expand education resources to populations that cannot access traditional campus-based study because of barriers of time, distance, physical disabilities, and personal and professional responsibilities not faced by the traditional student. Distance learning also creates a mechanism to provide to the traditional student additional faculty in a wide variety of subject areas. All distance learning courses and programs shall be in accord with Southern Association of Colleges and Schools (SACS), Commission on Colleges Principles of Accreditation and Southern Regional Education Board Principles of Good Practice.

Unless otherwise provided, all Board and university policies, standards, and guidelines for on and off campus instruction apply to telecommunicated instruction distance learning.

Reason for Suggesting Change: The change clarifies and strengthens the distance learning policy.
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503.0101 DEFINITIONS

**Distance Education** consists of all arrangements for providing instruction through technology-based instruction to persons engaged in planned learning in a place or at a time different from that of the instructor or instructors. This policy does not regulate regularly scheduled campus instruction augmented by electronic media or other media.

**Technology-based Instruction** includes, but is not necessarily limited to, television (cable, ITFS, interactive video, satellite, broadcast) audio and computer conferencing, videotapes, CD-ROM and interactive CD-ROM, radio broadcasting, telephone instruction and combinations thereof.

**Receiving Institution** is the institution that requests to receive a course electronically delivered from another institution.

**Originating Institution** is the institution whose faculty member is teaching the course electronically delivered to the receiving institution or its off campus site.

**Instruction** means any course which results in credit.

**Reason for Suggesting Change:** This policy offers no guidance or clarification to Board policy.

503.0102 TYPES OF DEGREES TO BE GRANTED AND ROLE OF INDIVIDUAL INSTITUTIONS

Definitions of distance learning programs

1. **Collaborative Degree Programs** — Those programs in which two or more institutions share responsibility to offer courses in a planned curriculum leading to a degree or certificate or level of competency, with all participating institutions authorized to confer the degree or certificate.

2. **Cooperative Degree Programs** — Those programs in which all institutions share responsibility to offer courses in a planned curriculum leading to a degree or certificate, with only one or some of the institutions being authorized to confer the degree or certificate. Courses provided by non-credential granting institutions would include courses taught for other programs at the providing institution or "purchased" by the degree or certificate granting institution.

3. **Dual Degree Program** — Those programs in which two or more institutions share responsibility to offer courses in a planned curriculum leading to two degrees or certificates awarded by separate institutions to an individual student.

4. **Single Institution Degree Program** — A program offered on a statewide basis by a single institution as a result of an institution’s unique degree or certificate offering or statewide mission as determined by the Board of Trustees.

5. **Cross-Listed Courses** — Courses for which enrolled students may receive academic credit at either the sending institution or the receiving institution(s), beyond current institutional
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transfer credit hour policies, as determined by the appropriate faculty governance bodies at each institution.

The degrees or programs to be offered through telecommunications technology must be consistent with the mission of the individual university.

All institutions should have an opportunity to participate in providing distance learning programs and will be encouraged to provide distance education wherever there is a need.

Administrative procedures for implementation of this policy are on file at the Office of the Commissioner.

**Reason for Suggesting Change:** This policy offers no guidance or clarification to Board policy.

504.0101 HOURS TO DEGREE

The IHL Board directs each institution’s faculty to review credit hour requirements for all degree programs by July 2005, and to reduce the expectation of degree program requirements to 124 hours or less in every case possible. Each institution will report to the Board any requests for exception at that time. Thereafter, whenever the institution believes more than 124 hours are required for a degree program, a request for exception will come to the Board with a justification and recommendation from the institution and the Presidents’ Council Commissioner. Among other issues, these reviews will take into account:

A. Accreditation standards of the appropriate specialized accrediting agencies which mandate a baccalaureate program of over 124 credit hours.

B. Licensing standards of the professions involved which require a baccalaureate program of over 124 credit hours.

Developmental and curriculum prerequisite preparative courses do not count as part of the 124 credit hour requirement.

This policy takes effect for all undergraduate students first enrolled in the fall 2007 semester and thereafter.

**Reason for Suggesting Change:** The effective date of this policy has passed so there is no need for “date” language; it aligns the policy with the SACS requirement (2.7.1) of a minimum of 120 hours for a degree program; and the “president’s council” no longer exists.

601.05

504.0102 CORE REQUIREMENTS FOR UNIVERSITY GRADUATION CURRICULUM

The Board-approved core requirements for graduation from the universities are as follows: In order to be awarded a baccalaureate degree, all students must complete a core curriculum consisting of the following:
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English Composition 6 semester hours
College Algebra, Quantitative Reasoning, or Higher Level mathematics 3 semester hours
Laboratory Natural Science 6 semester hours
Humanities and Fine Arts 9 semester hours
Social or Behavioral Science 6 semester hours

All students enrolled for the first time at any college must complete the Board-approved core requirements before graduating from a Mississippi public university.

All students entering Mississippi public universities must take the Board-approved core requirements.

Reason for Suggesting Change: This change clarifies the policy. Also, it aligns the policy with the SACS requirement (2.7.3) of a minimum of 30 hours for a general education component.

505 CLASS ATTENDANCE

505.01 CLASS ATTENDANCE

The Board requires that each institution develop, maintain, and follow written class attendance procedures. Such procedures shall conform to all applicable state and federal laws.

Reason for Suggesting Change: As student class attendance and retention are linked, this change should aid in the retention of students and meet Federal financial aid requirements.

506 MILITARY POLICIES

The Institutional Executive Officers of institutions are authorized to offer Reserved Officers’ Training Corps (R.O.T.C.) as an elective course. (BT Minutes, 9/90; 1/98)

Reason for Suggesting Change: Renumbered, clarified and corrected.

506.01 STUDENTS CALLED TO ACTIVE DUTY

Any student who has enrolled at an institution under the governance of the Board of Trustees, who is a member of the Mississippi National Guard, or one or more units of the Mississippi State Guard, or who is a member of any of the reserve components of the armed forces of the United States, and who has been placed in active duty status by orders of the President of the United States, or who has been drafted into any component of the armed forces of the United States, may be allowed to withdraw as a student of the institution, with a full refund of tuition, out-of-state fees (if applicable), student fees and any special fees, with room and board fees prorated with the approval of the Institutional Executive Officer.

Any student who withdraws from an institution under this policy will not receive any grades. The student record will show evidence of the withdrawal with documentation on file.
Any student called to active duty who has completed at least 3/4 of the semester and is in good standing with the institution, and who needs to only take the final examination to complete the semester, has the option to leave the university pursuant to this policy, without his/her class standing effected, and without refund of any of the above fees or tuition. However, within ninety (90) days after release from active duty, the student may make arrangements to take the final examination. The score of the final exam plus the unfinished semester's work will constitute the student's final grade.

Alternatively, any student called to active duty who has completed at least 3/4 of the semester and is in good standing with the institution, has the option to leave the university pursuant to this policy, without his/her class standing effected, and without refund of any of the above fees or tuition and shall have the option of receiving full credit for each enrolled course of study with the grade earned at the date he or she was called into active duty.

**Reason for Suggesting Change:** Renumbered.

§06

507 TEACHER AND ADMINISTRATOR PREPARATION PROGRAMS

507.01 GENERAL

All teacher and administrator preparation programs shall be appropriately accredited by the National Council for Accreditation of Teacher Education (NCATE) or the Teacher Education Accreditation Council (TEAC) and meet all Mississippi Department of Education standards so program graduates may receive appropriate licensure from the Mississippi Department of Education.

**Reason for Suggesting Change:** This addition will allow the removal of all of 506.03 Process and Performance Standards for State Approved Teacher and Administrator Preparation Programs as the section is the Mississippi Department of Education’s policy copied into our policy.

§06.04

507.02 QUALITY ASSURANCE POLICY FOR BEGINNING TEACHERS

Each institution will assure that its graduates:

- have completed an accredited educator preparation program, which is accredited by the National Council for Accreditation of Teacher Education (NCATE); passed the entrance and exit examinations, and successfully completed a supervised student teaching experience in a K-12 setting;
- have sufficient subject matter knowledge in all areas included on their teaching certificate;
- can demonstrate success in bringing students from diverse cultural, ethnic, international, and socio-economic groups to high levels of learning;
- are able to use telecommunication and information technologies as tools for learning; and
- can maintain an environment conducive to learning.
Within the first two years after graduation, the university will provide additional training to any graduate who is teaching in-field, and endorsed at the appropriate grade level, included on the certificate and is judged by both the employing Mississippi school district and the university school district liaison to need such training to be more effective. Additional training This training will be provided at no cost to the teacher or to the school district. This training and will consist of employ an individualized plan with specified learning outcomes agreed upon between the school district and the university.

Before remediation is requested by the school district, there must be at least two formal assessments, documentation of professional development provided by the school, a copy of the professional improvement plan, and a written explanation of the principal’s rationale for referring the teacher to the university.

The Quality Assurance Policy This policy does not apply in situations where the teacher has been given an unreasonable number of assignments, an out-of-field assignment, an excessive number of students, or when other contextual arrangements exist which conflict with the idea of minimal and necessary support for beginning teachers.

This policy will take effect with the 2002 education graduates.

**Reason for Suggesting Change:** These changes clarify the policy.

506.02

507.03 QUALITY ASSURANCE POLICY FOR BEGINNING PRINCIPALS ADMINISTRATORS

Each institution will assure that its graduates:

- have completed a principal an accredited administrator preparation, program which is accredited by the National Council for Accreditation of Teacher Education (NCATE); passed the entrance and exit requirements, and successfully completed a supervised internship experience in a K-12 setting;
- have sufficient leadership knowledge in all areas included on their principal administrator certificate;
- can demonstrate successful leadership in bringing students from diverse cultural, ethnic, international, and socio-economic groups to high levels of learning;
- are able to use telecommunication and information technologies as tools for learning; and
- can maintain an environment conducive to learning.

Within the first two years after graduation, the university will provide additional training to any graduate who is employed as a building principal/assistant principal and is judged by the employing Mississippi school district and the university school district liaison to need such training to be more effective. Additional training This training will be provided at no cost to the principal/assistant principal or to the school district. This training and will consist of employ an individualized plan with specified leadership outcomes agreed upon between the school district and the university.
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Before remediation is requested by the school district, there must be at least two formal assessments, documentation of professional development provided by the school, a copy of the professional improvement plan, and a written explanation of the superintendent’s rationale for referring the building principal/assistant principal to the university.

The Quality Assurance Policy This policy does not apply in situations where the principal/assistant principal has been given an unreasonable number of assignments, or when other contextual arrangements exist which conflict with the idea of minimal and necessary support for beginning principal/assistant principals.

This policy will take effect with the 2002 education graduates.

Reason for Suggesting Change: These changes clarify the policy.

506.03 PROCESS AND PERFORMANCE STANDARDS FOR STATE APPROVED TEACHER AND ADMINISTRATOR PREPARATION PROGRAMS

506.0301 MINIMUM TEACHER EDUCATION STANDARDS

Process Standards

Standard 1—Prior to being admitted to a teacher education program, students shall have completed a minimum of 44 semester hours of coursework achieving a minimum grade point average of 2.5 on this coursework (4.0 system).

Standard 2—Prior to being admitted to a teacher education program, students shall attain a minimum score set by the Commission on Teacher Certification on an instrument approved by the Commission. The Commission has established minimum scores on the following test for entry into a teacher education program: Praxis I (Pre-Professional Skills—Reading, Writing, and Math; or Computer-Based Academic Skills Assessment Reading, Writing, and Math) or a minimum ACT score of 21 (with no score lower than 18 in any subcategory) or a minimum SAT score of 860.

Standard 3—Prior to completing a teacher education program, all elementary, secondary, and special area teacher education candidates shall have successfully completed a teacher education program which is accredited by the National Council for Accreditation of Teacher Education.

Standard 4—Prior to completing a teacher education program, students shall have successfully completed a minimum 12 weeks (60 working days), full day student teaching experience.

Standard 5—Beginning September 1, 2000 and thereafter, teacher education programs must document that State and National standards, as approved by the Commission, are incorporated into all their elementary, secondary, and special area programs. Documentation of the approved standards should be found in course syllabi, practicum, student teaching, and student portfolios.

Standard 6—Teacher candidates shall be required to complete specific programs of study:
PROPOSED CHANGES TO
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Underlines are additions
Strikeouts are deletions
Red is state statute

K-3 teacher candidate program of study

An interdisciplinary program of study, which shall include, but is not limited to courses (or their equivalents) in:

- English — 12 semester hours
- Mathematics — 9 semester hours
- Science — 9 semester hours
- Social Studies — 12 semester hours
- Fine Arts/Teaching of Fine Arts — 6 semester hours
- Reading — 15 semester hours
- Special Education — 3 semester hours

Classroom Management
Data Analysis/Evaluation

K-6 or K-6 with 4-8 Subject Area teacher candidate program of study

An interdisciplinary program of study, which shall include two 18 or 21-hour content concentrations* which shall include, but not be limited to, courses (or their equivalents) in:

- English — 12 semester hours
- Mathematics — 9 semester hours
- Science — 9 semester hours
- Social Studies — 12 semester hours
- Fine Arts/Teaching of Fine Arts — 6 semester hours
- Reading — 15 semester hours
- Special Education — 3 semester hours
Classroom Management
Data Analysis/Evaluation
Middle Grade Pedagogy

*K[K-6 Candidate] = 18 semester hours of academic content courses, a total which can include 3 semester hours of academic pedagogy courses in each of the concentration areas.

*4-8 Subject Area Candidate] = 21 semester hours of academic content courses, a total which can include 3-6 hours of pedagogy courses in each of the concentration areas. [See rationale below]

7-12 Subject Area teacher candidate program of study

The 7-12 teacher candidate must have a major in a content area licensed by the state and complete a program of study, which shall include, but is not limited to courses (or their equivalents) in:

- Special Education — 3 semester hours
PROPOSED CHANGES TO
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Underlines are additions
Strikeouts are deletions
Red is state statute

Classroom Management
Data Analysis/Evaluation
Pedagogy/Literacy/Reading-Integration

Standard 7 Teacher candidates shall complete a teacher education program accredited by NCATE or by the State utilizing NCATE standards. The annual American Association of Colleges of Teacher Education/National Council for Accreditation of Teacher Education (AECTE/NCATE) report shall be provided to the Mississippi Department of Education (MDE) and the Mississippi Institutions of Higher Learning (IHL) by March 1 of each calendar year.

Standard 8 Each college/school/department of education shall annually document that they maintain collaborative relationships, programs, and projects with P-12 schools, their faculties, and appropriate others to develop and refine knowledge bases, to conduct research, and to improve the quality of education.

Standard 9 Teacher candidates shall be able to manage a classroom. In accordance with Section 37-3-89 of the Mississippi Code of 1972 Annotated, teacher education programs shall require a course or courses on school discipline or classroom management for all majors. The Licensure Commission shall approve syllabi for the course(s) on school discipline or classroom management. Best practices for discipline and classroom management shall also be incorporated into all elementary, secondary, and special area programs. Documentation should be found in course syllabi, practicums and student teaching, field experiences, and student portfolios.

Standard 10 All persons receiving instruction provided by an approved teacher education program shall receive and provide signed acknowledgment of the receipt of the “Teacher Candidate Licensure Advisory” provided by the Mississippi Department of Education. Approved programs shall provide teacher licensure information and a copy of the “Advisory” to these persons as part of the program admissions process or upon initial instructional contact, depending upon which is first. A student-signed and dated “Advisory,” in its current revision, shall be retained as a permanent part of student records and made available during program reviews and accreditation visits.

Performance Standards

Standard 1 A minimum of eighty (80) percent of all teacher education graduates from an institution over a three year period shall score at or above the proficiency level on Praxis II (Principles of Learning and Teaching and subject area test).

Standard 2 The Mississippi Department of Education and the Institutions of Higher Learning Board, as mandated by House Bill 609, shall issue an annual Teacher Education Performance Report. One component of the report shall consist of a job satisfaction survey sent to all school districts asking them to rate the job performance of their first year teachers. The returned surveys shall be tallied by the MDE and mailed to the teacher education program. Programs not receiving a satisfactory rating of
PROPOSED CHANGES TO
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eighty percent over a three year period from the total returns shall prepare a plan of improvement. Plans must be approved by the Licensure Commission.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0302 TEACHER EDUCATION PROCESS REVIEW VISITS

Process reviews are scheduled annually during the months of February, March, April and May at each of the teacher education programs. A mutually acceptable date is agreed upon in advance of the visit. An attempt will be made by the Mississippi Department of Education to honor requests by institutions for specific dates whenever possible. Cancellation of visits by institutions, once a date has been established, should only occur under emergency conditions.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0303 SELECTION AND COMPOSITION OF VISITING TEAMS

The members of the Process Review Team are selected by the Coordinator of Professional Program Approval. Team members will include a representative from the Office of Educator Licensure, a local school administrator, and a representative from another institution of higher learning within the State. The Mississippi Department of Education will reimburse expenses for the mileage incurred by team members while traveling to and from Process Review visits.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0304 PROCESS AND PERFORMANCE REVIEW

At the completion of the site visit, a brief report will be given to the Dean/Department Chair indicating whether standards which can be monitored on-site have been met. A written response will be given when other data are analyzed. Deans/Department Chairs will sign a Process Review Team Report indicating that they have been informed of initial visit results.

Data collected on a site visit will be analyzed by MDE for Performance Standards 1 and 2. This analysis will be done as soon as possible but will be completed within 30 days of the last scheduled Process Review. If a preliminary check indicates that a college or university is in violation of Process or Performance Standards, notification in writing will be given to the Dean or Department Chair. This notification will contain names and social security numbers of students so that the report can be checked for errors by the institution. A written response to the notification is required within thirty days so that a final recommendation can be made to the Licensure Commission.

After a response is received from institutions in possible violation of Process and Performance Review Standards, a final report is prepared for the Licensure Commission. Upon review and consideration of the adequacy of the report in addressing Process and Performance Standards, the Commission will make a recommendation to the State Board of Education with respect to program approval at the earliest practical date.
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Upon review of the visiting team report, the Commission will recommend to the State Board of
Education programs, which will be assigned to one of the following categories.

1. **Approved** – Program which is in compliance with **all** Process and Performance Standards.

2. **Approved with Reservation** – Program which has not effectively demonstrated that all
Process and Performance Standards for teacher education have been met. A program
receiving approved with reservation status will develop a plan that will correct the
deficiencies noted within a maximum of two years. The Commission will facilitate the
development and implementation of the plan and will offer assistance through the
Mississippi Department of Education during the approved with reservation period. This
plan will be reviewed and approved by the Commission. The program will file an annual
report to the Commission and the IHL Board on the success of the remediation plan, and a
visiting team will annually monitor the progress of the plan. If the program has not
corrected deficiencies after the second year of the three year period, the institution must
inform all students presently enrolled in the program and those making application to the
teacher education program of its status.

3. **Non-Approved** – Teacher education program not in compliance with all program approval
standards after the remediation period.

**Reason for Suggesting Change:** This is the Mississippi Department of Education’s policy copied into our
policy.

**506.0305 PROGRAM APPROVAL FOR NEW TEACHER EDUCATION PROGRAMS**

New programs shall be submitted to the Licensure Commission and State Board twice annually
in January and July of each year. To be considered by the Commission and the Board in July, a
program must be received by the Coordinator of Professional Program Approval no later than
January 15 of that year. A program submitted for consideration in January must be
received by the Coordinator of Professional Program Approval no later than July 15 of the previous year.

The following process should be followed whenever an institution is seeking approval for a **new**
teacher education program.

A. A letter signed by the Dean or Department Chair should be sent to the Coordinator of
Professional Program Approval which identifies the new program and gives a rationale for
its implementation. A list of courses needed to complete the program and a syllabus for
each course should be included. Additionally, assurances should be included that the
program is also being submitted to the IHL Board of Trustees for approval. Prior to
program submission for MDE review, an institutional review of the program keyed to
criteria established by a recognized external agency such as the Council for Exceptional
Children should be carried out.

B. After review by the Coordinator of Professional Program Approval to ensure that all needed
documents are included, the request will be sent to Licensure Commission members along
with backup material, and then to the State Board of Education for action at their next
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scheduled meeting. If the Board approves, the institution requesting approval of the new program and IHL will be informed in writing by the Coordinator of Professional Program Approval of the State Board’s action.

C. If a new program is not recommended for approval by the Licensure Commission, a letter detailing the reasons for not approving the program will be sent to the Dean/Department Chair of the institution.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0306 ACCREDITATION OF TEACHER EDUCATION PROGRAMS BY NCATE

All approved teacher education programs must be accredited by the National Council for the Accreditation of Teacher Education. Loss of NCATE approval for a teacher education program will automatically call for program graduates to be licensed through the alternate route only. Only when accreditation has been reestablished through NCATE and the State of Mississippi will graduates be licensed through the regular licensure process.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0307 ANNUAL UPDATES THROUGH THE AACTE REPORTING FORM

Weaknesses in meeting standards identified through initial NCATE visits shall be updated annually through the American Association of Colleges for Teacher Education annual report forms, a copy of which should be sent to the Coordinator of Professional Program Approval, MDE, and the Office of Academic Affairs, IHL. These reports will be the basis for keeping the Licensure Commission, the State Board of Education, and the IHL Board apprised of progress made in removing weaknesses identified in initial and continuing accreditation visits.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0308 EDUCATIONAL LEADERSHIP PROGRAMS

Process Standards

1. Prior to being admitted to an education leadership program, students submit a standard application packet that assesses knowledge, background, experiences related to teaching and learning, leadership ability or capacity, interpersonal skills, and written communication skills.

2. Prior to being admitted to an educational leadership program, students participate in a standard interview process that assesses background experiences related to teaching and learning, leadership ability or capacity, interpersonal skills, and oral communication skills.

3. Prior to being admitted to an educational leadership program, candidates complete a standard portfolio that demonstrates evidence of successful teaching experiences, leadership
ability or capacity, interpersonal skills, professional development activities, and written communication skills. Portfolios are evaluated using established criteria.

4. Prior to completing an educational leadership program, all candidates shall have successfully completed a program within a unit which is accredited by NCATE or which meets the NCATE Curriculum Guidelines for advanced programs in Educational Leadership.

5. Beginning January 1, 1998, and thereafter, programs must document that the Mississippi Administrator Standards and Indicators or other approved national standards are incorporated into their programs.

Performance Standard

1. A minimum of eighty percent of all educational leadership graduates over a three year period from an institution seeking initial licensure shall score at or above the proficiency level of the School Leaders Licensure Assessment (SLLA).

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0309 EDUCATIONAL LEADERSHIP PROGRAM PROCESS REVIEW

Annual review of educational leadership programs will be scheduled concurrently with the Teacher Education Process and Performance Review at all institutions having an approved educational leadership program. Deans/Department Chairs will consult with heads of educational leadership programs to establish a convenient date for review of both programs subject to approval by the Coordinator of Professional Program Approval.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0310 SELECTION AND COMPOSITION OF VISITING TEAMS

Each visiting team will consist of an MDE representative, a representative of another institution of higher learning, a local school district superintendent or his/her designee, and a representative of another approved educational leadership program in the State. All team selections will be made by the Coordinator of Professional Program Approval.

Reason for Suggesting Change: This is the Mississippi Department of Education’s policy copied into our policy.

506.0311 ACCREDITATION OF EDUCATIONAL LEADERSHIP PROGRAMS THROUGH FORMAL NCATE REVIEW

All approved educational leadership programs must be accredited by the National Council for the Accreditation of Teacher Education. Loss of NCATE approval for an educational leadership program will automatically cause program graduates not to be licensed by the Office of Educator Licensure. Only when accreditation has been reestablished through NCATE can program
graduates be licensed as administrators. Educational leadership programs will be evaluated on a five-year cycle in conjunction with the teacher education program evaluations.

**Reason for Suggesting Change:** This is the Mississippi Department of Education’s policy copied into our policy.

600 STUDENT AFFAIRS AND ADMISSIONS

**Reason for Suggesting Change:** This change would make it easier to find the admissions policy.

801.04 EMPLOYMENT CONTRACTS

Acting under appropriate statutory authority and Board policy, the Board of Trustees hereby empowers the Institutional Executive Officers of the several institutions the authority to approve and execute contracts only with deans, professors, other members of the teaching staff and such categories of administrative employees as designated by the Commissioner in accordance with state law and Board Policy. Board approval for appointments and promotions is still required as provided within Board Policy 401.0102 Delegation of Authority. These contracts are for a maximum length of 12 months, unless specifically approved by the Board. The maximum Board approved contract length is for four years. The Board may consider Institutional Executive Officers and selected athletic personnel for multi-year contracts.

Employee contracts are to be maintained on campus in an office designated by the Institutional Executive Officer. The contracts for Institutional Executive Officers and selected athletic personnel are also to be maintained at the Office of the Commissioner.

**Reason for Suggesting Change:** This change would make this section consistent with section 401.01 Authorization for Employment, 401.0101 Statute Applicable, and 404.01 Non-Tenure Track Defined.

801.06 HIRING PROCEDURES

The policy of the Board requires that each institution develop, maintain, and follow written employment and/or hiring procedures for both faculty and staff. Such procedures shall conform to all applicable state and federal laws and shall be on file within each institution’s personnel human resources department.

**Reason for Suggesting Change:** Human Resources is the term used on our campuses.
801.15 STAFF AND DEPENDENT TUITION WAIVERS

A. **Staff Tuition Waivers** - Full-time faculty and staff of the State Institutions of Higher Learning may, with the approval of the appropriate Institutional Executive Officer, register without tuition for up to six (6) undergraduate or graduate credit hours per term at the institution where they are employed.

Full-time employees in the Executive Office of the Board may, with the approval of the Commissioner, register without tuition for up to six (6) undergraduate or graduate credit hours per term at any institution of higher learning under the governance of the Board. Staff tuition waivers shall be accounted for and reported at the face value of the tuition being waived in the appropriate functional category.

B. **Dependent Tuition Waivers** - The Dependent Tuition Waiver employee benefit for the state institutions applies to all single, dependent children (as defined in Internal Revenue Code § 152(c)(3)) of fulltime faculty and staff of the universities and full-time employees of the Executive Office. In order to receive an undergraduate tuition waiver for 50 percent (50%) of the total tuition, the dependent must gain admission to the university where the parent or legal guardian is employed, or in the case of dependent children of the IHL Executive Office, at any of the eight state universities, and make a formal written request to the Office of Financial Aid of the respective institution. In cases wherein both parents or legal guardians are eligible employees, a tuition waiver of one hundred percent (100%) shall be provided to the dependent children. Single, dependent children of continuing employees hired prior to July 1, 1977, are eligible for full waiver of undergraduate tuition at the appropriate institutions because of the grandfather clause included in the April 28, 1977, minutes of the Board.

1. **Continued Eligibility** - A single, dependent child may receive an undergraduate tuition benefit (consistent with the continued employment of the parent or guardian) which may be continued until the degree requirements for one baccalaureate degree are met or until age 25, whichever comes first.

2. Dependent tuition shall be accounted for and reported at the face value of the tuition being waived in the appropriate functional category.

**Reason for Suggesting Change:** As the tuition waiver is a benefit to each employee, this change provides clarity. Additionally, the change adds clarity as to the definition of dependent and the children of IHL Executive Office employees.
Real Estate & Facilities items that were approved by the IHL Board staff subsequent to the January 17, 2008 Board meeting in accordance with Board Policy 904 Board Approval.

**Alcorn State University**

The Board staff approved the design development documents for GS 101-246, Rowan Hall-Close Out, the request to make all outstanding payments and the request to close the current contracts. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The documents have been reviewed and approved by the Grantee, the National Park Service.

The Board staff approved Change Order #1 for GS 101-255, Fine Arts Renovation, in the amount of $105,125.42 with an additional 55 days to the contract of Flagstar Construction Company, Inc. Approval was requested from the Bureau of Buildings, Grounds and Real Property Management. Additional work was required to move an existing 4” gas line and an existing storm drain discovered during the foundation excavation. Funding is available from the Ayers Fund.

The Board staff approved Change Order #2 for GS 101-255, Fine Arts Renovation, in the amount of $26,474 to install a pad mounted electrical transformer, to relocate an electrical utility line and to instigate electrical primary service. Approval was requested from the Bureau of Building, Grounds and Real Property Management. Funding is available from the Ayers Fund.

**Delta State University**

The Board staff approved Change Order #1 for GS 102-213, Delta Music Institute, in the amount of $14,318.85 with an additional 27 days to the contract of David Smith Construction. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The work was necessary due to revisions on various existing site conditions. The total project budget is $1,522,000. Funds are available from a DSU grant, SB 2010, Laws of 2004; HB 246, Laws of 2007; and HB 1634, Laws of 2006.

**Jackson State University**

The Board staff approved the schematic design documents for GS 103-219, Johnson/Dansby Hall Replacement, and requested approval by the Bureau of Building, Grounds and Real Property Management. The total project budget is $11,750,000. Funds are available from SB 2010, Laws of 2004, and HB 246, Laws of 2007.

**Mississippi State University**

The Board staff approved Change Order #4 for GS 113-102, AG/Bio Engineering Building, for a credit in the amount of $1,979. The change order is for boxes covering the sprinkler line valves, the exterior concrete sign, lowering a set of cabinets, mixing valve at a lab sink and additional fire alarm devices added in the attic. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The project budget is $9,690,435.25. Funds are available from SB 2988, Laws of 2003, and SB 2010, Laws of 2004.
The Board staff approved Change Order #6 for IHL 205-207C, New Residence Hall Complex, to adjust the final contract amount for credits totaling $199,735. The change order is for exterior doors, punch list completion, door frames, cast stone, corridor floors and hardware allowance, as agreed upon by Inman Construction Company and the university. The project budget is $16,100,000. Funding is provided by MSU EBC funds.

The Board staff approved the appointment of Peter Rook, P.E., as project professional for IHL 205-222 during the construction period and Weatherford McDade, Ltd. will continue as design professionals. Mr. Rook is the staff engineer for the university and will not receive payment for work performed on this project.

The Board staff approved the design development documents for IHL 213-136, Building 1533 (R&R Stoneville, MS), as prepared by Mills & Mills Architects. The project budget is $990,000. Funds are provided through MAFES self-generated sources.

**Mississippi University for Women**

The Board staff approved the post bid addendum for IHL 204-118, Fine Arts Building, in the amount of $3,457,564.84 as proposed by West Brothers Construction. Funds are provided through the Federal Emergency Management Agency and Mississippi Emergency Management Agency.

**Mississippi Valley State University**

The Board Staff approved Change Order #2 for GS 106-198, Science and Technology Center, in the amount of $9,684 with an additional 57 days to the contract of Frazier Construction Company, Inc. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The change order is to add required plumbing to Air Quality Lab, to add five condensation floor drains and associated piping, to add a drain pipe to the mop sink in the janitor closet, to deduct a credit amount of the mechanical controls allowance, to delete a sewer line and one manhole, to cut and patch a driveway, to delete the water meter and to change to tankless water heaters. The project budget is $15,010,786.88. Funds are provided through EBC Revenue Bonds Account Project Contingency.

The Board staff approved Change Order #2 for IHL 206-019, New Men’s & Women’s Residence Halls, in the amount of $65,627.69 for the following items:
- **Women’s Dorm**: addition of a new structural steel beam on the back porch and a fiber optic bore, core drilling for added CCTV and door contacts, flush valve water closets, and zoning valves.
- **Men’s Dorm**: addition of steel supports to partition walls behind information desks, rework of shelf angle at the front porch and a fiber optic bore, core drilling for added CCTV and door contacts, flush valve water closets, and zoning valves.

The total project budget is $12,284,555.80. Funding is available from EBC Revenue Bonds Account Project Contingency.

The Board staff approved Change Order #1 for IHL 206-022, Campus Security, Phase II, in the amount of $6,300 with an additional fifteen (15) days to the contract of Robinson Electric for the installation of additional devices to monitor the existing sprinkler riser and pre-action system for University Hall. The total project budget is $501,272.55. Funding is available from EBC Revenue Bonds Account Project Contingency.
The Board staff approved Change Order #2 for IHL 206-022, Campus Security, Phase II in the amount of $97,771.20 with an additional forty-five (45) days to the contract of Robinson Electric for the installation of additional devices to monitor the Administrative Annex I Building. The project budget is $606,689.04. Funding is available from EBC Revenue Bonds Account Project Contingency.

**University of Mississippi**

The Board staff approved Change Order #1 for GS 107-277, Old Chemistry Renovations, in the amount of $16,178.99. The change order is to prepare, patch and fill an uneven floor in new toilet areas in the basement and floors one through three, to remove headwall and fifty-two (52) feet of associated piping and to add new UG piping and inlet structure. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The project budget is $4,000,000. Funds are available from SB 2010, Laws of 2004.

The Board staff approved Change Order #6 for GS 107-279, Bishop Hall, for the extension of contract time to thirty-two (32) days for a completion date of January 31, 2008. The budget is $3,179,655.27. Funds are available from SB 2010, Laws of 2004, and SB 3197, Laws of 2002.

The Board staff approved the schematic design phase for GS 107-286, Coulter Hall Renovations, and requested approval from the Bureau of Building, Grounds and Real Property Management. The project budget is $3,000,000. Funds are available from HB 1634, Laws of 2006.

The Board staff approved the schematic design documents for IHL 207-258, Pre-Plan New Law Center. The project budget is $50,000,000. Funds are available from HB 246, Laws of 2007, and university self-generated sources.

The Board staff approved the award of a contract for IHL 207-269, Old Taylor Road Parking Lot, to M&N Excavators of Oxford, MS, the lower of five (5) bidders, in the base bid amount of $394,265 plus alternate #1 in the amount of $50,417 for a total bid of $444,682 for parking lot improvements. The project budget is $500,000. Funds are available from self-generated sources.

The Board staff approved the schematic design documents for GS 107-291, Guyton Hall Renovations, and requested approval from the Bureau of Building, Grounds and Real Property Management. The project budget is $3,000,000. Funds are available from HB 246, Laws of 2007.

The Board staff concurred with the university’s request to transfer matching funds to the University of Mississippi to be administered by their staff for the purpose of planning and constructing the New Law School, GS 107-293. Approval was requested from the Bureau of Building, Grounds and Real Property Management.

**University of Mississippi Medical Center**

The Board staff approved the award of a contract for GS 109-193, Chiller #2 and Tower #2 Replacements, to Tri-Star Mechanical Contractors, Inc., the lower of eight (8) bidders, in the amount of $1,943,000. Approval was requested from the Bureau of Building, Grounds and Real Property Management. The total project budget is $2,580,000. Funds are available from SB 2110, Laws of 2004, in the amount of $1,980,000 and UMMC self-generated funds in the amount of $600,000.
The Board staff approved Change Order #3 for IHL 209-497, Pavilion MRI Addition, in the amount of $4,804 to furnish and install gas service to vendor furnished HVAC (heat pump) units which is a supplemental heat that is required of these units to adequately maintain interior building temperatures. These units were part of a separate modular building installation and the requirement for gas service was not included in the original construction contract documents. The project budget is $625,000. Funds are available from self-generated sources.

The Board staff approved the design development documents for IHL 209-501, School of Dentistry Renovations 2007, as prepared by JBHM, P.A., design professional. The project budget is $270,000. Funds are available through self-generated sources.

The Board staff approved the award of a contract for IHL 209-502, Firewall Renovation, Phase III to Sunbelt General Contractors, the only bidder for this project, in the amount of $292,800. The project budget is $350,000. Funds are available from UMMC self-generated sources.

The Board staff approves the schematic design documents for IHL 209-504, Cath Lab S027 and Pavilion Cath Lab Renovations, as prepared by Barlow Eddy Jenkins, design professionals. The project will be developed as two separate bid packages with design and bid on Contract I to occur as soon as possible, which are renovations to the existing Cath Room S027. Contract II will be the Pavilion Cath Renovations. The project budget is $1,067,239. Funds are available from self-generated sources.

The University of Southern Mississippi

The Board staff approved Change Order #7 for IHL 208-258, MM Roberts Stadium Expansion and Renovation, for a credit in the amount of $41,913.20 for the deletion of the outdoor television supports, the difference of the Camatic Stadium seating and the Irwin Stadium seating standard color. The project budget is $32,171,670.38. Funds are available in the project budget from the USM Athletic Foundation.

The Board staff approved Change Order #8 for IHL 208-258, MM Roberts Stadium Expansion and Renovation in the amount of $266,602.92 for the addition of an elevator originally placed as an alternate, the addition of an elevator control room (which had to be originally removed and then relocated) and the elimination of surface mounted closers on the suites. The project budget is $32,171,670.38. Funds are available in the project budget from the USM Athletic Foundation.

The Board staff approved Change Order #9 for IHL 208-258, MM Roberts Stadium Expansion and Renovation, in the amount of $7,722.14 for added drainage to change grades at the west end of the building near gate six. The project budget is $32,171,670.38. Funds are available in the project budget from the USM Athletic Foundation.

The Board staff approved Change Order #2 for IHL 208-282, Renovation of President’s Home, in the amount of $3,999.99 with no change to the contract time. The change order will replace brick pavers between the front and the driveway with exposed aggregate concrete with border of brick pavers to match new ramp. The project budget is $300,000. Funds are available from university sources.
The Board staff approved the award of a contract for IHL 210-234 and IHL 210-235, Aquaculture Visitor’s Center, Phase III to Dan Henserling Construction, the lower of four (4) bidders, in the amount of $2,918,000. Construction time is indicated as 395 days after notice to proceed. This project is combined under one construction contract. The total combined budget is $3,200,000. Funds are available from university funds, (Grant GS2597) and from NOAA Grant (GR02439).
Legal fees approved for payment to outside counsel in relation to litigation and other matters:

Payment of legal fees for professional services rendered by Phelps Dunbar (Statements dated 11/30/07 and 12/27/07) from the funds of Mississippi State University. (These statements in the amounts of $2,700.63 and $394.48, respectively, represent services and expenses in connection with the case styled Charlie F. Wade v. MS Cooperative Extension Service.)

TOTAL DUE ..................................................................... $3,095.11

Payment of legal fees for professional services rendered by Butler, Snow, O’Mara, Stevens & Cannada (Statement dated 11/9/07) from the funds of the University of Mississippi. (This statement represents services and expenses in connection with the case styled Durham v. MSC.)

TOTAL DUE ..................................................................... $690.17

Payment of legal fees for professional services rendered by Butler, Snow, O’Mara, Stevens & Cannada (Statements dated 11/16/07, 11/16/07, 12/17/07 and 12/17/07) from the funds of the University of Mississippi Medical Center. (These statements in the amounts of $20,058.10; $8,514.00; $5,267.50 and $8,319.70 represent services and expenses in connection with Gen. Rep. of the Med. School and Facility Practice Plan, General Advice, General Advice and Gen. Rep. of the Med. School and Facility Practice Plan, respectively.)

TOTAL DUE ..................................................................... $42,159.30

Payment of legal fees for professional services rendered by Phelps Dunbar (Statements dated 11/29/07 and 12/31/07) from the funds of the University of Mississippi Medical Center. (These statements in the amounts of $755.74 and $1,554.53, respectively, represent services and expenses in connection with DSH Litigation.)

TOTAL DUE ..................................................................... $2,310.27

Payment of legal fees for professional services rendered by Phelps Dunbar (Statement dated 11/28/07) from the funds of the University of Mississippi Medical Center. (This statement represents services and expenses in connection with Dean and Dean Assoc.)

TOTAL DUE ..................................................................... $1,230.41

Payment of legal fees for professional services rendered by Page, Mannino, Peresich & McDermott (Statements dated 11/12/07 and 9/18/07) from the funds of the University of Mississippi Medical Center. (These statements in the amounts of $1,099.42 and $1,545.00 represent services and expenses in connection with Life Partners, Inc. & Sterling Trust Co. and Elaine Seid, respectively.)

TOTAL DUE ..................................................................... $2,644.42
Payment of legal fees for professional services rendered by Forman Perry Watkins Krutz & Tardy (Statements dated 12/4/07, 12/4/07, 12/4/07, 12/11/07, 12/11/07, 12/11/07 and 12/11/07) from the funds of the University of Mississippi Medical Center. (These statements in the amounts of $975.00; $3,594.15; $3,399.51; $8,772.75; $3,435.69; $3,810.45 and $810.00 represent services and expenses in connection with McGarry, Blake, Hudson, Flowers, Seid, Porter and Beason, respectively.)

**TOTAL DUE** ............................................................... $24,797.55

Payment of legal fees for professional services rendered by Adams & Reese (Statements dated 11/26/07 and 12/7/07) from the funds of the University of Southern Mississippi. (These statements in the amounts of $1,351.36 and $1,155.00, respectively, represent services and expenses in connection with personnel issues.)

**TOTAL DUE** ............................................................... $2,506.36

Legal fees approved for payment to outside counsel in relation to patent and other matters:

Payment of legal fees for professional services rendered by Butler, Snow, O’Mara, Stevens & Cannada (Statements dated 11/27/07) from the funds of Mississippi State University. (These statements represent services and expenses in connection with the following patents: “Compact Time-of-Flight Mass Spectrometer – CA” – $296.48; “Method to Control Regulation of Flowering in Poplar Trees” - $112.50; “Organic Wood Preservatives [Non-Leachable]” - $74.99; “Termite Treatment Technology” - $51.98 and “Compact Time-of-Flight Mass Spectrometer” - $187.00.)

**TOTAL DUE** ............................................................... $722.95

Payment of legal fees for professional services rendered by DLA Piper US (Statements dated 11/16/07, 11/20/07 and 11/27/07) from the funds of Mississippi State University. (These statements represent services and expenses in connection with the following patents: “Production of Biodiesel and Other Valuable Chemicals from Waste Water Treatment Plant Sludges” – $475.00; “Vehicle Location and Performance Tracking System Using Wireless Communications” - $250.20 and “Self-Aligned Transistor and Diode Topologies” - $3,555.00.)

**TOTAL DUE** ............................................................... $4,280.20

Payment of legal fees for professional services rendered by Larry Schemmel in the Attorney General’s Office (Statements dated 11/14/07, 11/14/07, 11/14/07, 11/15/07, 11/15/07, 11/15/07, 11/16/07, 11/16/07, 11/16/07 and 11/16/07) from the funds of Mississippi State University. (These statements represent services and expenses in connection with the following patents: “Molecular Protein Markers for Sire Fertility” – $490.00; “Self-Aligned Methods Based on Low-Temperature Selective Epitaxial” - $2,471.25; “Method for Protein Purification and Recovery from Electrophoresis Gel” - $490.00; “Wood Composite Binder Resins” - $471.25; “System for Stabilizing Gas Hydrates at Low Pressures” - $311.25; “Enhanced Football Helmet Facemask Removing Device” - $146.25; “Self-Aligned Methods Based on Low-Temperature Selective Epitaxial Growth for Fabricating Silicon Carbide Devices” – $2,326.00; “Known Herbicide and Adjuvant Combination – Trademark” – $162.50; “Greenmobile – Trademark” - $48.75 and “MSUTURF.com – Website Domain Name” – $9.15.)

**TOTAL DUE** ............................................................... $6,926.40
Payment of legal fees for professional services rendered by Butler, Snow, O’Mara, Stevens & Cannada (Statements dated 11/9/07) from the funds of the University of Mississippi. (These statements represent services and expenses in connection with the following patents: “Animal Model for Anxiety and Depression” – $45.00 and “Animal Model for Anxiety and Depression” - $212.50.)

**TOTAL DUE** ................................................................. $257.50

Payment of legal fees for professional services rendered by Stites & Harbison (Statements dated 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 8/27/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 9/18/07, 10/30/07, 10/30/07, 10/30/07, 10/30/07, 10/30/07, 10/30/07, 10/30/07, 10/30/07 and 10/30/07) from the funds of the University of Mississippi. (These statements represent services and expenses in connection with the following patents: “Repka Patent Maintenance” - $816.00; “Compositions Comprising Highly Purified Amphotericin B – CA” - $211.50; “Compositions Comprising Highly Purified Amphotericin B – MX” - $142.50; “Method for Detecting Buried Objects by Measuring Seismic Vibrations Induced by Acoustical Coupling with a Remote Source of Sound” - $46.00; “Miscellaneous IP Matters” - $1,368.00; “Corrugated and Ported Prism Engine Nozzle for Reduction of Supersonic Jet Exhaust Noise” - $3,326.32; “Diterpenes as Selective Kappa Opioid Receptor Agonists” - $718.50; “Multimodal Plate Acoustic Wave Devices” - $34.50; “Delivery of Medicaments to the Nail” - $103.00; “Novel Cyclopentenenedione Antifungal Compounds and Methods for Their Use” - $175.44; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia – CA” $335.77; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia – EP” - $894.10; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia – JP” - $2,122.75; “Acoustic Instruments for Use in Aquaculture” - $22.00; “Spherical Pellet Production” - $570.50; “Use of IL-2 Receptor Antibodies” - $1,557.68; “Compositions Comprising Highly Purified Amphotericin B – JP” - $44.50; “Compositions Comprising Highly Purified Amphotericin B – EP” - $2,398.24; “Novel Cyclopentenenedione Antifungal Compounds and Methods for Their Use – MX” - $0.00; “Thermocoaxial Refrigeration Device and Method” - $150.00; “Methods for Detecting Vibration and Sounds Signatures of Human Footsteps” - $273.00; “Cembranoids/Chemopreventive” - $973.12; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia” - $606.76; “Corrugated and Ported Prism Engine Nozzle for Reduction of Supersonic Jet Exhaust Noise” - $87.60; “Compositions Comprising Highly Purified Amphotericin B – EP” - $95.56; “Compositions Comprising Highly Purified Amphotericin B –MX” - $256.50; “Novel Cyclopentenedione Antifungal Compounds and Methods for Their Use” - $85.50; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia – AU” - $218.00; “Thermocoaxial Refrigeration Device and Method” - $450.00; “Miscellaneous IP Matters” - $16.07; “Marine Compound Inhibiting Cellular Responses to Hypoxia” - $927.50; “Medicaments to Nail & Perionychi” - $1,335.02; “Amphotericin BHP” - $3,135.00; “Novel Antiangiadial Agents” - $388.00; “Medicaments to Nail & Perionychi” - $288.50; “Saururus Cernuus Compounds that Inhibit Cellular Responses to Hypoxia” - $885.26; “Corrugated and Ported Prism Engine Nozzle for Reduction of Supersonic Jet Exhaust Noise” - $383.18; “Use of IL-2 Receptor Antibodies” - $114.00; “Delivery of Medicaments to the Nail” - $23.00; “Novel Cyclopentenenedione Antifungal Compounds and Methods for Their Use” - $34.50; “Method and Device for Reducing Engine Noise – CA” - $103.50; “Method and Device for Reducing Engine Noise – EP” - $103.50; “Acoustic Instruments for Use in Aquaculture” - $513.00; “Multimodal Plate Acoustic Wave Devices” - $6,026.00; “Compositions Comprising Highly Purified Amphotericin B – EP” - $150.00; “Compositions Comprising Highly Purified Amphotericin B – CA” - $150.00 and “Solubilization & Disposal of Radioactive Scale & Sludge” - $1,854.96.)

**TOTAL DUE** ................................................................. $34,514.33